

WASHINGTON COUNTY AUDITOR

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___ NEW

___ CHANGE

TO: ALL EMPLOYEES

RE: DIRECT DEPOSIT OF PAYCHECKS

Direct Deposit of payroll is available to all employees. Please fill out the bottom portion of this sheet and attach a deposit slip (or voided check)* to retrieve the bank routing code and account numbers.

I hereby authorize the Washington County Auditor's office to automatically deposit my paycheck into the following banks and account numbers:

BANK NAME	ROUTING NUMBER	ACCOUNT NUMBER	ACCOUNT TYPE	AMOUNT OF CHECK

* Attached is a copy of a deposit slip of main account to be used.

Employee Name (please print)

Employee Signature

Date