

**Washington County Environmental Health Department
222 West Main Street, Washington, Iowa 52353**

RE: Temporary Food Events

To: Temporary Food Licensures,

It is that time again to begin to think about outside events in the county that will require a Temporary Food License for the vendors. This year the application has changed along with the inspection process of your vendors. It is your responsibility as a vendor to contact our office to receive your application and a copy of the temporary food manual. **All applications and payments must be returned to my office 72 hours before the event.** If you do not return the application and payment you will pay a double fee and you will not be able to set up the day of the event. **No Licenses will be issued the day of event. 481-30.3 Iowa Administrative Code Temporary food establishment license applications shall be submitted a minimum of 3 business days prior to opening.**

Iowa Administrative Code 481-30.5(137F) (2) Penalty for opening or operating without a license. A person who opens or operates a food establishment or food processing plant without a license is subject to a penalty of up to twice the amount of the annual license fee.

What is a temporary event, **Iowa Administrative Code 481-30.2(137F) Definitions “Temporary food establishment” means a food establishment that operates for a period of no more than 14 consecutive days in conjunction with a single event or celebration. An “event or celebration” is a significant occurrence or happening sponsored by a civic, business, educational, government, community, or veterans’ organization and may include athletic contests. For example, an event does not include a single store’s grand opening or sale.**

The fee for a temporary food license is \$33.50 per event.

Thank you for your help to make this year a successful temporary food season. I look forward to hearing from you and remember that we are all striving to “Put Food Safety First.”

Feel free to contact me at:

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