

**THE REGULAR MEETING OF THE  
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)  
October 14th, 2021**

**Meeting to order:** President Craig Capps called the meeting to order at 5:22 PM at the Washington County Conservation Center at Marr Park.

**Roll call:**

**BOARD MEMBERS PRESENT:** Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier, and Stan Stoops

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Executive Director Zach Rozmus, Fritz Engel, Cody Smith, Randi Brase

**GUESTS PRESENT:** Matt Lepic, Nicole Lepic, Chris Linnenkamp,

**Approval of agenda:** A motion was made to approve the agenda as provided by Kim Prier and seconded by Stan Stoops. Carried unanimously.

**Review previous meeting minutes:** A motion was made by Bill Nickell to approve the September 9th, 2021 regular meeting minutes. Motion was seconded by Stan Stoops and carried unanimously.

**DISCUSSIONS AND ACTIONS:**

**a. Kewash Easement**

Matt & Nicole Lepic and Chris Linnenkamp presented to the board and those present regarding their interest in purchasing 2830sq ft of Kewash easement located in the 500blk of W. 5<sup>th</sup> Ave in Washington, IA. Following a recollection of past events, Matt Lepic made an offer to purchase a portion of the easement for \$14,150.

At this time Bill Nickell made a motion to enter closed session per Iowa Code Section 21.5 1.J. Motion was seconded by Stan Stoops and was carried unanimously.

**b. Closed Session as per Iowa Code Section 21.5 1.J**

See closed session minutes once they're made public.

**c. Potential Action Following Closed Session**

After exiting closed session board member Stan Stoops made a motion to agree to sell the 2830 sq ft of property located near the Kewash trail for the amount of \$28,300. The board would like it to be known that any money derived from this sale will go towards Kewash Trail improvements. This is to be considered a one-time event and the price is not negotiable. Any closing costs associated with the sale will be covered by the buyer. The WCCB will not incur any costs associated with this transaction. Motion was seconded by Bill Nickell and carried unanimously.

Matt Lepic agreed to purchase a portion of the Kewash Trail easement for \$28,300. Lepic and his constituents expressed a great amount of gratitude to the board for their willingness to sell.

At this time Stan Stoops made a motion to approve resolution no. 10-14-2021-01 which formally agrees to the sale of 2830sq ft of Kewash Trail easement for \$28,300. Motion was seconded by Kim Prier. Roll call votes are listed below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier	X			

Resolution passed 5-0

**d. Conservation Board Park Tour**

The board and staff discussed the parks tour where staff took members of the staff through a number of the areas managed by the WCCB. The board expressed several comments about how great the parks looked and discussed future projects and enhancements.

**e. Conservation Center Library Projection System**

Rozmus informed the board that he was in the process of getting quotes to install a new projection system in the conservation center library. This will be a system to facilitate board meetings, employee trainings, potential rentals, etc.

**f. Snow Removal Policy**

Rozmus continued discussion with the board regarding future snow removal on hard surfaced trails managed by the WCCB. Rozmus advised that he's working to develop a policy and potentially acquire equipment that will be needed to facilitate the change.

**Updates:**

**a. Kewash Phase 2 Construction**

Rozmus happily announced that the vast majority of the construction is complete and that the trail will reopen to the public on October 22<sup>nd</sup>. In the coming months Rozmus said he would continue to work on closing out the project as well as keeping a close eye on the finances.

**b. Foster Woods Eagle Scout Project**

Eagle Scout project is complete. Rozmus complimented Jacob on his organization as well as his creativity throughout the entire project. Rozmus expressed that the project was a great addition to Foster Woods and he really enjoyed working with Jacob.

**Review of monthly reports**

Maintenance Technician Fritz Engel's monthly report was provided and reviewed.

Ranger/Technician Cody Smith's monthly report was provided and reviewed.

Ranger/Technician Brett Johnson's monthly report was provided and reviewed.

Naturalist Assistant Randi Brase's monthly report was provided and reviewed.

Naturalist Megan Jorgensen's monthly report was provided and reviewed.

Executive Director Zach Rozmus' monthly report was provided and reviewed.

**Bills**

During this time a summary of the bills totaling \$32,760.13 for the month of October, 2021 were presented to the board.

TO WHOM	FOR	AMOUNT
Ace-N-More	Filter, repellent, paint, tape, battery, cable, ear protectors, string trimmer, cleaning supplies, ammo, plumbing supplies, oil, knife, gate brass	\$1,317.49
Agriland	Fuel	\$4,836.55
Beatty-Peterseim Funeral Home	Brinning memorial bench	\$2,063.00
Brett Johnson	Tact gear	\$177.56
Copy Systems	Monthly contract	\$74.78
Deery Brothers	Truck maintenance	\$423.90
Eastern Iowa Light & Power	Monthly electricity	\$1,760.91
Electrical Engineering	LED Photo control	\$18.71
Harbison Fencing	Seeding at Schmitters	\$750.00
Iowa Dept. of Public Safety	ORI Number	\$300.00
John Deere Financial	Paint, hand tools, chainsaw attachment, grease, oil, filters, mower maintenance	\$604.15
Kalona Post and Frame	Dry Crete	\$49.60
Maple Avenue Greenhouse	Trees	\$52.99
MSA Professional Services	Kewash Engineering	\$15,568.66
Staples	Desk calendar, letter opener, hand towels	\$96.27
State Hygienic Lab	Water testing	\$13.50
US Cellular	Monthly cell service	\$267.60
VISA	Gas, program material, Atlats, battery	\$709.96
Walmart	Program materials	\$131.77
Washington Auto Center	Tires	\$967.96
Washington County Engineers	U-joints, tile and risors	\$1,255.10
Washington Police Dept.	Rifle	\$1,165.00
Windstream	Monthly internet	\$154.67
<b>TOTAL BILLS</b>		<b>\$32,760.13</b>

**Meeting Adjourned:** A motion was made by Bill Nickell and seconded by Stan Stoops to adjourn the meeting at 7:31 PM. Motion was carried unanimously.

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**SIGNATURE**

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**DATE**