

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, AUGUST 31, 2021**

At 9:00 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; proposed animal confinement feeding operation – Brenneman Pork, LLP, Section 35, English River Township; a cknowledgment of proposed animal confinement feeding operation – Brenneman Pork, LLP, Section 35, English River Township: HACAP Hunger Proclamation; Resolution 21-34 for Approval and Appointment of Washington County Sheriff’s Deputy; personnel change requests – Sheriff; personnel change request – Ambulance; Washington Chamber of Commerce 5-Day Liquor License – Class B Beer Permit; Washington County Conservation Board Annual Report; establish bid-letting date for West 18<sup>th</sup> Street (Washington) grinding project L-J-075 – Secondary Roads; discussion and possible action regarding COVID relief funds; department head comment; adjourn. Supervisors Stan Stoops, Bob Yoder, and Jack Seward, Jr. were also present. Supervisor Marcus Fedler participated by remote means.

Others attending the meeting included Kalen McCain, SE Iowa Union; Jacob Thorius, County Engineer; Zach Rozmus, Conservation Director; Alicia Davis, Main Street Washington; Jane Drapeaux, HACAP; Mary Audia, WEDG Executive Director; and Amber Williams, Board of Supervisors Administrative Assistant. Various other individuals listened and/or watched remotely via electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Seward, seconded by Stoops, the Board voted to approve the agenda after it was amended to include the following: 1) Certificate of appointment of Robert L. Stewart as a Deputy Sheriff and 2) Discussion and action regarding 28E Agreement between Washington County and the City of Washington related to grinding project L-J-075 on West 18<sup>th</sup> Street in Washington.

There was no public comment.

On motion by Seward, seconded by Stoops, the Board voted to open a public hearing regarding an animal confinement feeding facility proposed by Brenneman Pork, LLP, to be located in Section 35 of English River Township. Auditor Dan Widmer confirmed that notice of the hearing had been properly published and he added that the Auditor’s office had received no public comment prior to the hearing. There was no public comment. On motion by Seward, seconded by Stoops, the Board voted to close the public hearing.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge an animal confinement feeding operation proposed by Brenneman Pork, LLP, to be located in Section 35 of English River Township.

On motion by Seward, seconded by Yoder, the Board voted to approve and adopt a Proclamation Recognizing September 2021 as Hunger Action Month in Washington County, Iowa, and to authorize the Chairperson to sign the Proclamation on behalf of the Board. The complete proclamation is as follows:

**Proclamation Recognizing September 2021 as Hunger Action Month in Washington County, Iowa**

**WHEREAS**, hunger and poverty are issues of vital concern in Iowa where 9.8% of people struggle with hunger and one in every eight children do not know where their next meal will come from; and

**WHEREAS**, Washington County, Iowa is committed to taking steps to combat hunger in every part of our community and to provide additional resources that those in Washington County need; and

**WHEREAS**, Washington County, Iowa is committed to working with Hawkeye Area Community Action Program Food Reservoir, a member of the Feeding America® nationwide network of food banks, in educating people about the role and importance of food banks in addressing hunger and raising awareness of the need to devote more resources and attention to hunger issues; and

**WHEREAS**, more than 1,900 individuals in Washington County rely on food provided by Hawkeye Area Community Action Program Food Reservoir and partner agencies annually; and

**WHEREAS**, Hawkeye Area Community Action Program Food Reservoir distributed more than 10 million meals in 2020 through its network of food pantries, soup kitchens, shelters and other community organizations; and

**WHEREAS**, the month of September has been designated “Hunger Action Month” in order to bring attention to food insecurity in our communities and to engage the public in action – including volunteer shifts, social media shares, and donations – to end hunger one helping at a time; and

**WHEREAS**, food banks across the country, including the Hawkeye Area Community Action Program Food Reservoir, will use the month of September to bring awareness and help end hunger in their local community;

**NOW, THEREFORE, BE IT PROCLAIMED**, that we, the Washington County Board of Supervisors, do hereby recognize September 2021, as **HUNGER ACTION MONTH** in Washington County, Iowa.

On motion by Seward, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 21-34 as follows and to authorize the Chairperson to sign Resolution 21-34 on behalf of the Board.

## **RESOLUTION 21-34**

### **APPROVAL AND APPOINTMENT OF WASHINGTON COUNTY SHERIFF'S DEPUTY**

**WHEREAS**, pursuant to Chapter 331.903.1 of the Code of Iowa, (2018), the number of deputies for each County office shall be determined by the Board of Supervisors and the number and approval of each appointment shall be adopted by a resolution and recorded in the minutes of the Board.

**BE IT HEREBY RESOLVED** by the Washington County Board of Supervisors this 31<sup>st</sup> day of August, 2021, that the following individual be added bringing the Deputy Sheriff number to 18 and have been approved and appointed as Sheriff's Deputy for the Office of the Washington County Sheriff's Office, as requested by Washington County Sheriff Jared M. Schneider.

Robert Stewart-Deputy Sheriff

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for the hiring of Kyle Lee Evans as a full-time non-exempt Information Technology Assistant, at the rate of \$23.98 per hour, effective September 8, 2021. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Jailer Cody Kreutz whose final day of employment occurred March 31, 2021.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for the hiring of Josh Laws as a regular part-time non-exempt EMT, at the rate of \$18.92 per hour, effective August 26, 2021. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Young, seconded by Seward, the Board voted to approve, and authorize the Chairperson to sign, an application from the Washington Chamber of Commerce – Flightline Live for a Special Five-Day Class B Beer Permit for the period of September 8, 2021, through September 12, 2021. Sheriff Jared Schneider expressed no objection to the application.

Conservation Director Zach Rozmus provided the Board with the Washington County Conservation Board (WCCB) Annual Report for FY21 which listed project expenditures of \$73,477.48, administration expenses of \$475,209.43, maintenance and operation expenses of \$172,167.34, and recreational services expenses of \$5,046.91 for a total of \$725,901.15. Revenue totaled \$198,964.26 for FY21. The report listed a property tax levy for FY21 of 46 cents per thousand dollars of assessed valuation and included a breakdown of the \$32,239.30 in equipment purchases for FY21 and the \$45,373.30 in maintenance projects. Rozmus noted that the COVID-19 pandemic resulted in increased usage of outdoor facilities during the fiscal year with the pandemic serving to validate the idea that access to different forms of recreation is a necessity for the community. In preparation for the Phase 2 enhancements to the Kewash Nature Trail planned for FY22 a smaller number of projects took place in FY21 in order to increase the funds available in the capital projects account. Despite the challenges resulting from COVID-19 a total of 140 programs were presented to 2,831 students, along with another 28 programs presented to civic organizations, senior citizens, special needs groups, and youth groups. Attendance at the Education Center during FY21 totaled 4,888. On motion by Yoder, seconded by Seward, the Board voted to acknowledge the Washington County Conservation Board's annual report for FY21 and for each Supervisor to sign the report. The complete report is available in the Auditor's office.

County Engineer Jacob Thorius shared plans for grinding project L-J-075 on West 18<sup>th</sup> Street in Washington. Thorius noted that the project was included in the most recent Five-Year Road Plan and added that the project will be completed with funding from both Washington County and the City of Washington due to the fact that West 18<sup>th</sup> Street is located both inside, as well as outside, the Washington City limits. On motion by Seward, seconded by Stoops, the Board voted to establish 8:30 a.m. on Monday, September 13, 2021, as the bid letting date for grinding project L-J-075 on West 18<sup>th</sup> Street in Washington. Sealed bids are to be dropped off in the Auditor's office.

Related to project L-J-075 Thorius presented for Board consideration a draft 28E Joint Public Service Agreement. The agreement, between Washington County (County) and the City of Washington (City), would serve to formalize the services to be provided by the County and the manner in which the City would reimburse the County for the costs of such services. Such services would include preliminary survey, project design and contractual administration including resident engineering and construction inspection, and staking. The cost for such services charged by the County to the City shall be a proportion (23.6%) of the total project costs based on a schedule of rates included in the agreement. Payment by the City shall be made as soon as possible to the County upon the County's submission of the monthly billing statement. On motion by Seward, seconded by Yoder, the Board voted to adopt a 28E Agreement with the City of Washington with regard to paving project L-J-075 and to authorize the Chairperson to sign the agreement on behalf of the Board.

The Board next took up discussion regarding COVID Relief Funds awarded to Washington County including a method of determining how the funds should be spent. Young stated that he disagreed with those who feel that the Board alone should determine how the funds should be spent and instead offered that such a decision, while ultimately being that of the Board, should be made with a degree of input from citizens of Washington County. In turn Young suggested a list of individuals, which included Supervisors Stan Stoops and Marcus Fedler, Recorder Jo Greiner, Treasurer Jeff Garrett, Auditor Dan Widmer, County Engineer Jacob Thorius, and Conservation Director Zach Rozmus along with an individual from Public Health, the Sheriff's Office, and Emergency Management to serve as heads of subcommittees comprised of citizens of Washington County. The Board took no formal action.

There was no discussion from department heads.

At 10:06 a.m. on motion by Yoder, seconded by Stoops, the Board voted to adjourn.

ATTEST:  
August 31, 2021

RICHARD L. YOUNG, CHAIRPERSON  
Washington County Board of Supervisors

DANIEL L. WIDMER  
County Auditor