

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, AUGUST 15, 2023**

At 9:00 a.m. Chairperson Bob Yoder called to order in regular session a meeting of the Washington County Board of Supervisors that took place in the Washington County Courthouse. Items on the agenda included recitation of the Pledge of Allegiance; approval of agenda; public comment related to agenda items; Home Base Iowa presentation; Washington County Ambulance Services Annual Report; discussion and action with regard to signing authority on behalf of the Board of Supervisors for the replacement of communications equipment damaged in the March 2023 EF4 tornado near Wellman for both RACOM and associated insurance coverage documents; personnel change requests – Office of Sheriff; personnel change request – Communications; department head comment; adjourn. Supervisors Jack Seward, Richard Young, Marcus Fedler, and Stan Stoops were also present.

Other individuals present at the meeting included Pam Bisbee and Jathan Chicoine with Home Base Iowa, Jennifer Wilkinson with KCII Radio, and Kalen McCain with the SE Iowa Union along with Board of Supervisors Administrative Assistant Amber Williams; County Engineer Jacob Thorius, Chief Deputy Sheriff Shawn Ellingson, General Assistance Director and Veteran Services Officer Sue Rich, Veteran Affairs Commissioners Darren Dennler and Terry Phillips, Interim Washington County Ambulance Services Director Katrina Altenhofen, and Communications Supervisor Cara Sorrells. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously unless noted otherwise.

Stoops led those individuals assembled in reciting the Pledge of Allegiance.

On motion by Fedler, seconded by Young, the Board voted to approve the agenda as published.

There was no public comment.

The Board heard a presentation from Home Base Iowa Program Manager Jathan Chicoine who described the program as a unique public-private partnership whose purpose is to connect military veterans, military personnel, and military family members with available resources and opportunities. The program dates back to 2014 and was created as a workforce solution for the State of Iowa. Home Base Iowa connects Iowa businesses with qualified veterans and their spouses who are looking for career opportunities. The program also provides resources to help connect veterans and their families with education and transitioning to a new community. The Board took no formal action.

Interim Washington County Ambulance Services (WCAS) Director Katrina Altenhofen presented the group's FY23 Annual Report to the Board. The report covered, among other things, reports on staffing, total calls by various ambulance shifts, an expense comparison between FY22 and FY23, a service personnel expense comparison between FY22 and FY23, a claims report, an ambulance operations summary report, and a call summary report. The Board took no formal action. The complete report is available for public viewing in the office of the Washington County Auditor.

On motion by Young, seconded by Stoops, the Board voted to authorize Supervisor Jack Seward and Communications Supervisor Cara Sorrells to have signing and planning authority on behalf of the Washington County Board of Supervisors with regard to the replacement of communications equipment damaged in a tornado that occurred March 31, 2023, near Wellman.

On motion by Young, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Nathan Schmuecker involving a change in pay rate from a bi-weekly rate of \$2,926.91 to \$36.59 per hour effective August 10, 2023, as well as an increase in pay rate to \$37.50 per hour effective January 1, 2024.

On motion by Fedler, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Nolan Burke involving a change in pay rate from a bi-weekly rate of \$2,926.91 to \$36.59 per hour effective August 10, 2023, as well as an increase in pay rate to \$37.50 per hour effective January 1, 2024.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Robert Stewart involving a change in pay rate from a bi-weekly rate of \$2,926.91 to \$36.59 per hour effective August 10, 2023, as well as an increase in pay rate to \$37.50 per hour effective January 1, 2024.

On motion by Fedler, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Noah Schlabaugh involving a change in pay rate from a bi-weekly rate of \$2,423.75 to \$30.30 per hour effective August 10, 2023, as well as an increase in pay rate to \$31.05 per hour effective January 1,

2024, and an increase in pay rate to \$32.37 per hour effective May 25, 2024.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Ethan Hansen involving a change in pay rate from a bi-weekly pay rate of \$2,625.57 to \$32.82 per hour effective August 10, 2023, as well as an increase in pay rate to \$33.64 per hour effective January 1, 2024.

On motion by Seward, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Jordan Ulin involving a change in pay rate from a bi-weekly rate of \$2,625.57 to \$32.82 per hour effective August 10, 2023, as well as an increase in pay rate to \$34.06 effective October 8, 2023, and an increase in pay rate to \$34.92 per hour effective January 1, 2024.

On motion by Seward, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Dreyson Robe involving a change in pay rate from a bi-weekly pay rate of \$2,625.57 to \$32.82 per hour effective August 10, 2023, as well as an increase in pay rate to \$33.64 effective January 1, 2024, and an increase in pay rate to \$34.92 per hour effective April 22, 2024.

On motion by Fedler, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Office of Sheriff for full-time non-exempt Patrol Deputy Andrew Stanley involving a change in pay rate from a bi-weekly rate of \$2,625.57 to \$32.82 per hour effective August 10, 2023, as well as an increase in pay rate to \$33.64 effective January 1, 2024, and an increase in pay rate to \$34.92 per hour effective May 8, 2024.

On motion by Fedler, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from Communications for Brittany Stutzman whose final date of employment occurred August 9, 2023.

There was no department head comment.

At 10:03 a.m. on motion by Fedler, seconded by Young, the Board voted to adjourn.

ATTEST  
August 15, 2023

ROBERT C. YODER, CHAIRPERSON  
Washington County Board of Supervisors

DANIEL L. WIDMER  
Auditor