

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, JULY 26, 2022**

At 9:03 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. The agenda included the following items: approval of agenda; public comment; appointment of Jordan L. Ulin to position of Deputy Sheriff; personnel change request – Conservation; personnel change requests – Sheriff; Quarterly Report – Sheriff; WEMIGA Waste Management recycling report; approval of Improvement Agreement for Fox Hollow Subdivision; Resolution 22-31 – Acceptance and Approval of Fox Hollow Subdivision Final Plat; request for extension of CDBG Homebuyer Assistance Program application deadline; department head comment; adjourn. Supervisors Marcus Fedler, Jack Seward, Bob Yoder, and Stan Stoops were also present.

Other individuals in attendance included the following: Jerry Edwards, KCII Radio; Kalen McCain, SE Iowa Union; Shawn Ellingson and Bill Fiordelise, County Sheriff's Office; Tammy Stewart, County Auditor's Office; Lynn Whaley, WEMIGA Waste Systems; and Amber Williams, Board of Supervisors Administrative Assistant. Various other individuals participated by remote means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Fedler, the Board voted to approve the agenda as published.

There was no public comment related to agenda items.

On motion by Seward, seconded by Fedler, the Board voted to appoint Jordan L. Ulin to the position of Deputy Sheriff. Ulin's appointment will end on December 31, 2024.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Conservation for Maintenance Technician Jacob Adrian whose employee classification will change from part-time non-exempt to full-time non-exempt and whose rate of pay will increase to \$22.64 per hour effective July 28, 2022.

On motion by Fedler, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Colten Schneider whose job title will change from full-time non-exempt Jailer to full-time non-exempt Jail Shift Supervisor and whose rate of pay will increase to \$28.65 per hour effective July 28, 2022.

On motion by Yoder, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Sarah Garrett whose final date of employment will take place on July 28, 2022.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge receipt of the Washington County Office of Sheriff's Quarterly Cash Report for the 4<sup>th</sup> quarter of FY22. The report, presented by Civil Deputy Bill Fiordelise, included a beginning balance of \$13,598.36, total receipts including unallocated funds in the amount of \$53,976.18, bank interest in the amount of \$0.93, total disbursements of \$51,619.92, and an ending balance of \$15,955.55. The complete report is available in the office of the County Auditor.

Lynn Whaley, WEMIGA Waste Systems, presented a report that detailed activities for the month of June, 2022. During the month WEMIGA processed 67.24 landfill tons, 4.63 tons of paper, 7.41 tons of plastic, 7.94 tons of cardboard, 8 tons of tin and aluminum, 27.98 tons of recyclable material, 26 appliances, 31 televisions and other electronic devices, 5 tires, and 22 gallons of used oil. The Board took no formal action. The complete report is available for review in the County Auditor's office.

On motion by Seward, seconded by Fedler, the Board voted to approve an Improvement Agreement for Fox Hollow Subdivision with Sub-Divider Christopher L. Reighard and to authorize the Chairperson to sign the agreement on behalf of the Board. Per terms of the agreement Reighard will make improvements to a private drive in Lot A of the Preliminary and Final Plat, provide a surety bond in the amount of \$30,562.50 for the purpose of guaranteeing the completion of the private drive, and notify the County when the private drive is completed. In turn the private drive shall be inspected by the County and if certified as complete the County shall file a release on the surety bond within 30 days.

On motion by Stoops, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 22-31 as follows and to authorize the Chairperson to sign Resolution 22-31 on behalf of the Board.

**RESOLUTION 22-31**

**ACCEPTANCE AND APPROVAL OF FOX HOLLOW SUBDIVISION FINAL PLAT**

**WHEREAS**, Christopher L. Reighard, as owner of the property described herein, wishes to voluntarily subdivide the same property and have filed for approval of the Final Plat of Fox Hollow Subdivision, a subdivision of real estate described as follows, to wit:

Parcel C of the Plat of Survey as is in Plat Book 9 on page 214 in the office of the Recorder, located in the Northeast 1/4 of the Southwest 1/4 of Section 7, Township 74 North, Range 7 West of the 5<sup>th</sup> P.M., Washington County, Iowa, containing 12.76 acres of which 0.85 acre is existing county road right of way.

**WHEREAS**, Washington County, Iowa has adopted a Subdivision Ordinance, per Chapter 354, of the Code of Iowa, as amended; and

**WHEREAS**, the Washington County Board of Supervisors have affixed their signature to the Preliminary Plat and the Resolution of Acceptance and Approval of Fox Hollow Subdivision Preliminary Plat; and

**WHEREAS**, said plat and the attachments thereto have been examined by the Washington County Board of Supervisors and have been found to conform to the requirements of the Washington County Comprehensive Plan and Subdivision Ordinance; and the requirements of other ordinances and with the laws of the State of Iowa governing such plats.

**NOW, THEREFORE, BE IT RESOLVED** that the subdivision as it appears on the Final Plat affixed hereto known as Fox Hollow Subdivision should be and the same is hereby accepted and approved by the Washington County Board of Supervisors; and

**BE IT FURTHER RESOLVED** that the Chairperson of the Washington County Board of Supervisors and the County Auditor are hereby authorized and directed to certify this Resolution which shall be affixed to the plat.

On motion by Yoder, seconded by Fedler, the Board voted to approve, and to authorize the Chairperson to sign, a letter of request to extend the ending date of the County's contract with the CDBG Homebuyer Assistance Program from August 1, 2022, to October 1, 2022. Prior to the vote Auditor Dan Widmer recounted that Washington County had been awarded funds per the contract with CDBG Homebuyer Assistance Program to assist five home buyers. At the present time only two buyers have been assisted due in large part to difficulties in locating affordable homes caused by the COVID pandemic and the derecho of 2020. However, if the extension is granted it will allow sufficient time for the completion and submission of a third application for funding that is currently underway.

There was no comment from department heads.

At 9:27 a.m. on motion by Yoder, seconded by Fedler, the Board voted to adjourn.

ATTEST:  
JULY 26, 2022

RICHARD L. YOUNG, CHAIRPERSON  
Washington County Board of Supervisors

DANIEL L. WIDMER  
County Auditor