

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JULY 20, 2021**

At 9:03 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; Quarterly Fee Report – Treasurer; Semi-Annual Statement of Accounts by Funds – Treasurer; Annual Investment Policy Review – Treasurer; Washington County Depository Resolution 21-31 – Treasurer; personnel change request – Sheriff; personnel change requests – Communications; approval of IA DOT Agreement 21-VW-136 for an IA VW Settlement Environmental Mitigation Trust Project; personnel change request – Secondary Roads; personnel change requests – Ambulance; Quarterly Report – Ambulance; appointment of Ashleigh Nelson as rural trustee for the Wellman Scofield Public Library; Secondary Road Use Request – The Courage Ride; department head comment; adjourn. Supervisors Jack Seward, Bob Yoder, Marcus Fedler, and Stan Stoops were also present.

Others in attendance included Jacob Thorius, County Engineer; Jeremy Peck, County Ambulance Service Director; Jeff Garrett, County Treasurer; and Jeff Johnson, SE Iowa Union. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Fedler, the Board voted to approve the agenda as published.

There was no public comment.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge receipt of the County Treasurer’s Report of Fees Collected for the 4th quarter of FY21 and to authorize the Chairperson to sign the report on behalf of the Board. The report, presented by Treasurer Jeff Garrett, listed total motor vehicle fees of \$2,311,026.96 collected during the quarter with Washington County retaining \$69,165.20 (2.99%) of that total. Garrett provided the following fee retention schedule: 4% of registration fees, \$2.50 per certificate of title, 60% of security interest notation fees, \$1.00 or 100% if greater than \$1.00 for new registrations, 5% of organ donor fund donations, \$15.00 per suspension, postage fees of \$3.00 for license plates and \$0.60 for registration, and \$7.00 for each driver’s license issued. A total of \$76,775.20 was retained by the County which included \$7,585.00 in tax sale fees. The complete report is available in the office of the Washington County Treasurer.

Garrett provided the Board with the Semi-Annual Statement of Accounts by Funds for the period of January 1, 2021 through June 30, 2021. Garrett explained to the Board that page one of the report lists beginning balances of all funds as of January 1, 2021 which totaled \$19,192,938.50, as well as total receipts of \$38,756,594.54, disbursements of \$38,591,718.50, ending Treasurer’s balances totaling \$19,327,814.54, outstanding warrants totaling \$301,837.69, and finally the various Auditor’s balances which totaled \$19,025,976.85 as of June 30, 2021. Also included was a breakdown of the \$19,327,814.54 ending Treasurer’s balance which included \$14,161,351.27 in liquid assets, \$5,161,785.42 in certificates of deposit, and \$5,674.85 in cash on hand. Finally, the report displayed a summary of revenue and expenditures with total revenues of \$38,756,594.54, adjusted expenditures of \$38,591,718.50, and the ending balance of \$19,327,814.54.

WASHINGTON COUNTY, IOWA - STATEMENT OF ACCOUNTS BY FUNDS - FOR THE PERIOD FROM JANUARY 1, 2021, TO JUNE 30, 2021, INCLUSIVE						
Funds	Beginning Balance	Receipts	Disbursements	Treasurer's Balance	Outstanding Warrants	Auditor's Balance
General Basic	\$ 3,524,970.07	\$ 4,799,975.03	\$ 4,471,717.03	3,853,228.07	\$ 177,533.76	\$ 3,675,694.31
General Supplemental	1,684,599.53	1,830,650.34	1,926,499.75	1,588,750.12	4,151.41	1,584,598.71
American Recovery & Reinvest Act	-	2,133,222.00	-	2,133,222.00	-	2,133,222.00
County MHDS	210,568.38	442,941.18	598,410.01	55,099.55	-	55,099.55
Rural Services Basic	1,258,696.48	1,569,867.57	2,172,205.99	656,358.06	2,849.88	653,508.18
Delinq Fine Collections Co Atty	21,808.84	7,217.43	-	29,026.27	-	29,026.27
Law Enforcement County Attorney	4,403.13	-	-	4,403.13	-	4,403.13
Law Enforcement County Sheriff	50,755.22	5,024.93	-	55,780.15	-	55,780.15
Secondary Roads	2,764,229.79	4,752,540.28	4,108,658.08	3,408,111.99	78,338.54	3,329,773.45
REAP	142,284.39	399.36	-	142,683.75	-	142,683.75
Recorders Records Management	56,857.35	2,889.36	3,500.00	56,246.71	-	56,246.71
Conservation Land Acquisition	373,320.40	99,578.77	45,777.48	427,121.69	100.00	427,021.69
Suppl Environmental Projects	2,638.15	7.83	-	2,645.98	-	2,645.98
Capital Projects	120,084.29	44,676.26	100,000.00	64,760.55	-	64,760.55
Capital Projects-Communications	3,580,966.07	-	1,413,076.03	2,167,890.04	3,720.00	2,164,170.04
Debt Service	168,136.36	145,906.50	278,900.00	35,142.86	-	35,142.86
Debt Service-Washington Co Hospital	-	1,133,546.25	1,133,546.25	-	-	-
Debt Service-Secondary Roads	45,607.35	430,511.96	467,150.00	8,969.31	250.00	8,719.31
Debt Service-Communications	282,652.82	277,138.24	481,525.00	78,266.06	300.00	77,966.06
Emergency Management Agency	109,814.65	493,774.33	480,123.91	123,465.07	386.23	123,078.84
Communications Commission	379,224.22	443,620.50	467,482.24	355,362.48	507.85	354,854.63
E911 Surcharge	860,438.29	131,119.02	250,196.42	741,360.89	15,936.30	725,424.59
Maternal/Child Health Care	58,284.45	125,079.67	126,163.09	57,201.03	4,356.18	52,844.85
Assessment Expense	256,706.73	211,091.31	246,106.85	221,691.19	8,740.16	212,951.03
Hospital	17,115.16	605,588.54	610,860.47	11,843.23	-	11,843.23
Agricultural Extension Service	3,412.23	120,736.32	121,787.30	2,361.25	-	2,361.25
Consolidated District Schools	246,148.23	8,590,172.11	8,663,899.50	172,420.84	-	172,420.84
Consolidated Community College	21,086.12	753,703.07	760,126.36	14,662.83	-	14,662.83
Consolidated Corporations	43,380.97	3,593,446.60	3,581,533.56	55,294.01	-	55,294.01
Special Assessments /Cities/	350.00	7,367.73	5,549.00	2,168.73	-	2,168.73
Consolidated Townships	9,433.77	229,988.79	234,469.12	4,953.44	-	4,953.44
State General	82.18	1,635.00	1,685.23	31.95	-	31.95
Crawford Benefited Fire District	136.12	12,850.32	12,589.28	397.16	-	397.16
Tax Sale Redemption	-	81,011.89	81,011.89	-	-	-
Motor Vehicle	830,210.06	4,658,133.85	4,724,716.87	763,627.04	-	763,627.04
Drivers License	100.00	-	-	100.00	-	100.00
Condemnation	-	-	-	-	-	-
Unclaimed Property Fees	-	-	-	-	-	-
Advance Tax	8,247.58	75,561.51	-	83,809.09	-	83,809.09
Unapportioned Tax	-	-	-	-	-	-
Recorders Electronic Fees	410.88	2,725.00	2,675.00	460.88	-	460.88
Drainage District/Outside Trustees	3,969.61	11.80	-	3,981.41	-	3,981.41
Special Assessments /County/	5,389.00	-	5,389.00	-	-	-
Health Insurance Trust	1,967,406.00	895,971.65	967,528.77	1,895,848.88	2,533.00	1,893,315.88
Flexible Benefits Trust	14,978.91	9,655.23	8,567.99	16,066.15	-	16,066.15
Dental Insurance Trust	34,034.72	37,257.01	38,291.03	33,000.70	2,134.38	30,866.32
Totals	\$ 19,162,938.50	\$ 38,756,594.54	\$ 38,591,718.50	\$ 19,327,814.54	\$ 301,837.69	\$ 19,025,976.85

Garrett also provided the following apportionment summary for FY21 showing \$44,994,561.36 in total taxes apportioned as follows:

Washington County Treasurer
Apportioning Summary – FY21 Collections

Schools and Community Colleges		\$20,977,082.99	46.62%
Washington County		\$13,947,937.43	31.00%
Cities		\$ 7,874,661.72	17.50%
Others:			
Hospital	\$1,359,807.89		
Townships	\$ 530,764.10		
Ag Extension	\$ 271,105.29		
Crawford Fire Department	\$ 29,530.62		
Brucellosis/TB Eradication	\$ 3,671.32	\$ 2,194,879.22	4.88%
Total Taxes Apportioned		\$44,994,561.36	100.00%

On motion by Yoder, seconded by Seward, the Board voted to acknowledge receipt of the Semi-Annual Treasurer’s Statement of Accounts by Funds for the period of January 1, 2021, through June 30, 2021, inclusive. The complete report is available in the office of the Washington County Treasurer.

Garrett presented the Washington County Annual Investment Policy for the Board to review and stated that the primary objectives, in order of priority, of all investment activities involving the financial assets of Washington County are safety, liquidity, and return. He added that assets of Washington County may be invested or deposited in interest-bearing savings accounts, money market accounts, and interest-bearing checking accounts at any federally insured depository institution operating within the state of Iowa. Assets may also be invested in certificates of deposit, obligations of the United States government, and with the Iowa Public Agency Investment Trust. The investment policy, including substantial procedural changes and investment activity, is reviewed at least annually by the Treasurer and Board of Supervisors and amended as necessary. On motion by Stoops, seconded by Seward, the Board voted to acknowledge the Washington County FY21 Annual Investment Report as presented by Washington County Treasurer Jeff Garrett and to recommend no changes for FY22. The complete report is available in the office of the Washington County Treasurer.

On motion by Seward, seconded by Fedler, the Board voted by way of roll call vote to approve Resolution 21-31 as follows and to authorize the Chairperson to sign Resolution 21-31 on behalf of the Board.

RESOLUTION 21-31
WASHINGTON COUNTY BOARD OF SUPERVISORS
Naming Depositories

BE IT RESOLVED, that the Board of Supervisors of Washington County, in Washington County, Iowa, approves the following list of financial institutions to be depositories of Washington County funds in conformance with all applicable provisions of Chapters 12B and 12C of the Code of Iowa. The County Treasurer and other legal custodians named are hereby authorized to deposit Washington County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

<u>Depository Name</u>	<u>Location</u>	<u>Maximum Balance Under Prior Resolution</u>	<u>Maximum Balance Under This Resolution</u>
COUNTY TREASURER			
Washington State Bank	Washington, IA	17,000,000	17,000,000
Hills Bank & Trust Company	Washington, IA	6,000,000	10,000,000
Peoples Savings Bank	Crawfordsville, IA	1,000,000	1,000,000
Federation Bank	Washington, IA	10,000,000	10,000,000
Peoples Trust & Savings Bank	Riverside, IA	1,000,000	1,000,000
CBI Bank & Trust	Washington, IA	6,000,000	6,000,000
Iowa Public Agency Investment Trust	Des Moines, IA	10,000,000	10,000,000
COUNTY AUDITOR			
Washington State Bank	Washington, IA	300,000	300,000
Federation Bank	Washington, IA	1,000	1,000
COUNTY RECORDER			
Washington State Bank	Washington, IA	60,000	100,000
COUNTY SHERIFF			
US Bank National Association	Washington, IA	50,000	0
Hills Bank & Trust Company	Washington, IA	500,000	500,000
Washington State Bank	Washington, IA	100,000	100,000

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for the hiring of Robert Lynn Stewart as a full-time non-exempt deputy effective August 26, 2021, at the bi-weekly rate of \$2,344.00. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Bruce Brown whose final day of employment occurred July 6, 2021.

On motion by Stoops, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Communications for the hiring of Unity C. Stevens as a full-time non-exempt dispatcher effective July 20, 2021, at the rate of \$19.01 per hour for 1st shift

hours worked. Stevens will be compensated at the rate \$19.36 per hour for 2nd shift hours worked and at the rate of \$19.51 for 3rd shift hours worked. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

In 2016 the Environmental Protection Agency (EPA) filed a complaint alleging Volkswagen violated the Clean Air Act with the sale of motor vehicles between 2009 and 2016 equipped with “defeat devices” designed to perform differently during normal vehicle operation than during emission tests. This meant that vehicles exceeded compliant levels for nitrogen oxide levels during normal use. Volkswagen agreed to settle some of the allegations with the creation of an Environmental Mitigation Trust (Trust) to fund strategies that will reduce the emission of nitrogen oxides. The State of Iowa will receive approximately \$21 million in such Trust funds for mitigation projects which will be distributed by way of competitive application programs over the next several years. County Engineer Jacob Thorius informed the Board that the Secondary Roads Department had been chosen to receive funding by way of such Trust funds and shared his plan to use such funding to replace a 2001 dump truck with a new diesel dump truck. Such funding is limited to the lesser amount of either 30% of eligible costs or \$60,000.00. Also, the vehicle or engine being replaced must be scrapped and rendered inoperable and available for recycle. On motion by Stoops, seconded by Yoder, the Board voted to approve an Iowa Department of Transportation Agreement 21-VW-136 for an Iowa Volkswagen Settlement Environmental Mitigation Trust Project and to authorize the County Engineer to sign pertinent documents.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Secondary Roads for the hiring of Timothy R. Kleese as a full-time exempt Assistant Maintenance Superintendent, effective July 26, 2021, at the bi-weekly rate of \$ 2,202.40. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Fedler, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Service for Jamie Brame whose final day of employment occurred July 9, 2021.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Service for Wesley Love whose final day of employment occurred July 9, 2021.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Service for Josh Mohror whose job title will change to Paramedic and whose rate of pay will change to \$23.22 per hour effective July 5, 2021. The vote on the motion: Aye-Yoder, Stoops, Seward, Fedler; Nay-Young.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Service for the hiring of Joan Sieren as a regular part-time non-exempt paramedic, effective July 19, 2021, at the rate of \$21.77 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Service for EMT Elizabeth Duncan involving a change in classification from regular part-time non-exempt to full-time non-exempt effective August 25, 2021. Duncan’s rate of compensation will not change as a result of the change in classification.

Washington County Ambulance Service (WCAS) Director Jeremy Peck provided a WCAS Report for the 4th quarter of FY21. Highlights of the quarterly report included a total of 687 calls which resulted in 475 transports along with average response times of 11.26 minutes, 10.87 minutes, and 10.41 minutes for the months of April, May, and June respectively. Peck also reported that for the entire 12 month period of FY21 there were a total of 2,797 calls for service which resulted in 1,968 transports. Maintenance costs totaled \$64,507.60 for FY21. As of June 29, 2021 there was a total of \$555,746.00 billed and awaiting settlement. With the estimate that 45% of that total will be received, Peck estimated that approximately \$1.1 million in revenue will result from FY21 operations. On motion by Stoops, seconded by Seward, the Board voted to acknowledge the Washington County Ambulance Service Report. The complete report is available in the office of the Washington County Ambulance Service.

On motion by Seward, seconded by Yoder, the Board voted to appoint Ashleigh Nelson as rural trustee for the Wellman Scofield Public Library. Nelson’s term will end June 30, 2027.

On motion by Fedler, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, an application for a Secondary Road Use Permit received from Courage Ride. The permit is related to a bicycling event scheduled for August 14, 2021, from 6:00 a.m. until 4:00 p.m. Proceeds from the event will be used to fund cancer research being conducted at the University of Iowa’s Holden Cancer Center.

During the time for department head comment Thorius shared that County Highway W61 (Riverside Road) is presently closed while his staff completes paving work on the road shoulders. He also shared

that a bridge replacement project northwest of Wellman on Elm Avenue north of 110th Street was recently completed in approximately 36 hours by 10 employees. The project involved replacement of the existing wooden deck with a prefabricated steel deck.

At 10:08 a.m. on motion by Yoder, seconded by Fedler, the Board voted to adjourn.

ATTEST:
July 20, 2021

RICHARD L. YOUNG, CHAIRPERSON
Washington County Board of Supervisors

DANIEL L. WIDMER
County Auditor