

**THE REGULAR MEETING OF THE  
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)**

**July 19th, 2023**

**Meeting to order:** Board President Craig Capps called the meeting to order at 4:08 PM at the Washington County Conservation Center at Marr Park.

**Roll call:**

**BOARD MEMBERS PRESENT:** Barb Donkersloot, Bill Nickell, Craig Capps, Stan Stoops

**BOARD MEMBERS ABSENT:** Kim Prier

**STAFF PRESENT:** Executive Director Zach Rozmus

**GUESTS PRESENT:**

**Approval of agenda:** A motion was made to approve the agenda as provided by Bill Nickell and seconded by Stan Stoops. Carried unanimously.

**DISCUSSIONS AND ACTIONS:**

a. **Marr Park Shower House**

Rozmus provided a bid review to the board that was provided by Carl A. Nelson. The Marr Park Shower House received 5 general contractor bids at the July 18<sup>th</sup>, 2023 3PM deadline. Below is a list of the bids submitted:

Myers Construction

Bid: \$549,547 Alt1: \$9,790 Alt2: \$9,368

City Construction

Bid: \$694,200 Alt1: \$11,000 Alt2: \$10,500

Woodruff Construction

Bid: \$564,200 Alt1: \$7,500 Alt2: \$7,200

Wood Construction

Bid: \$582,650 Alt1: \$10,595 Alt2: \$10,155

Carl A. Nelson

Bid: \$563,050 Alt1: \$11,850 Alt2: \$11,335

Rozmus informed the board that he had no reservations about the apparent low bidder nor did Carl A. Nelson. Rozmus then recommended that the WCCB award the contract to Myers Construction.

Following a discussion Stan Stoops made motion to approve resolution no. 07-19-2023-01 which formally awards the construction contract to Myers Construction and furthermore accepts alternates 1 & 2. Motion was seconded by Bill Nickell. Roll call votes listed below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier			X	

Resolution passed 4-0.

After awarding the contract Barb Donkersloot made a motion to approve resolution no. 07-19-2023-02 which provides executive signing power to the Executive Director of the Washington County Conservation Board for documents associated with the Marr Park Shower House Project. Motion was seconded by Stan Stoops. Roll call votes listed below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier			X	

Resolution passed 4-0.

**\*The aforementioned minutes are to be considered a synopsis of each agenda item dialogue and not an entire recollection of all the events that transpired.**

**Meeting Adjourned:** A motion was made by Bill Nickell and seconded by Stan Stoops to adjourn the meeting at 5:47 PM. Motion was carried unanimously.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**