

**THE REGULAR MEETING OF THE  
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)  
July 14th, 2022**

**Meeting to order:** President Craig Capps called the meeting to order at 4:30 PM at the Washington County Conservation Center at Marr Park.

**Roll call:**

**BOARD MEMBERS PRESENT:** Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier, Stan Stoops

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Executive Director Zach Rozmus, Cody Smith, Jacob Adrian

**GUESTS PRESENT:**

**Approval of agenda:** A motion was made to approve the agenda as provided by Kim Prier and seconded by Barb Donkersloot. Carried unanimously.

**Review previous meeting minutes:** A motion was made by Barb Donkersloot to approve the June 9<sup>th</sup>, 2022 regular meeting minutes. Motion was seconded by Bill Nickell and carried unanimously.

**DISCUSSIONS AND ACTIONS:**

a. **Annual Report Meeting**

Rozmus discussed with the board the upcoming annual report meeting in August. The group made the decision to host a potluck style event that will take place following the August 11<sup>th</sup> meeting.

b. **Conservation Center Displays**

Rozmus revealed to the board prototype designs that he had been working with McCullough Creative regarding new displays for the conservation center. Rozmus advised that the idea is for this to be the next phase of the display upgrade that took place in 2018. The project will incorporate current displays and highlight the aquarium that is present in the conservation center exhibit hall.

c. **Drum Mulcher**

A resolution was presented to the board by Rozmus, to move forward with purchasing a Diamond brand 60” FDS60 skid steer mounted drum mulcher. Rozmus advised that an opportunity presented itself to purchase a demo model that only two entity had ever demoed, with WCCB being one of them. The current ask price for a new drum mulcher was \$38,518, whereas this specific mulcher was being offered to the WCCB for \$19,000.

The attachment will be used for trail maintenance, invasive species control, stump grinding, and understory forestry work.

At this time Bill Nickell made a motion to approve resolution 07-14-2022-01 to approve the purchase of the Diamond FDS60 Drum Mulcher. Motion was seconded by Stan Stoops. Roll call votes listed below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier	X			

Resolution passed 5-0.

d. **End of 2021-22 Fiscal Year**

Rozmus advised that although the annual report was approaching in August, he wanted to share a few revenue items from the 2021-22 fiscal year. Rozmus happily announced record revenues for the Marr Park campground, Environmental Education Programs, as well as shelter rentals.

**Updates:**

a. **Marr Park Eagle Scout Project**

Rozmus informed the board that he had been in contact with Ayden Holden within the last few weeks. Holden was preparing to purchase the building materials at a local hardware store. Holden hopes to begin building the chess themed picnic tables at the end of July.

b. **Conservation Center Vehicles**

Rozmus stated that they were able to trade in the 2018 Ram 2500 ¾ ton former patrol truck for the new 2022 Ram 3500 Diesel pickup. Rozmus advised that Jacob Adrian had the truck cleaned up and sitting outside of the center for the board see. The new truck would be a step up in pulling capabilities and will play a huge role in future WCCB projects.

c. **Maintenance Technician Position**

Rozmus informed those present that he was approaching the end of the hiring process for the new full-time maintenance technician. Rozmus stated that they received nearly 20 applications for the position, many of which were extremely qualified. Interviews will be conducted the following week which will involve representation from human resources, Maintenance Supervisor Fritz Engel, as well as Executive Director Rozmus. Rozmus advised that he was confident they were going to add another strong member to their staff and work family.

**Review of monthly reports**

Maintenance Technician Fritz Engel’s monthly report was provided and reviewed.

Ranger/Technician Cody Smith’s monthly report was provided and reviewed.

Ranger/Technician Brett Johnson’s monthly report was provided and reviewed.

Naturalist Assistant Randi Brase’s monthly report was provided and reviewed.

Naturalist Megan Jorgensen’s monthly report was provided and reviewed.

Executive Director Zach Rozmus’ monthly report was provided and reviewed.

**Bills**

During this time a summary of the bills totaling \$5,997.53 for the month of May, 2022 were presented to the board.

TO WHOM	FOR	AMOUNT
Ace-N-More	Seed, cleaning supplies, canopy, lights, concrete	\$281.00
AgriLand	Propane	\$1,427.07
Armstrong Heating & Air	AC Maintenance	\$98.99
Arnold Motor	Mudflaps, floor liner, tool box	\$693.01
Cash-N-Carry Chemicals	Herbicides	\$1,243.00
Cobb Oil	Fuel	\$268.35
Copy Systems	Scanner maintenance, monthly contract	\$80.69
Custom Impressions	Truck decal	\$55.00

Deery Brother Chrysler Dodge Ram	Truck	\$32,270.00
Diamond Mowers LLC	Mower	\$19,000.00
Eastern Iowa Light & Power	Monthly electricity	\$2,300.72
Evans Wedding	Grill at Shelter 1	\$348.36
First Response Extinguisher Service	Extinguisher service	\$309.60
Flynn Law Office	Kewash Trail legalities	\$900.00
Iowa DNR Water Supply	Annual water supply	\$25.00
John Deere Financial	Fuel gauge, mower blades, anifreeze, hose fitting	\$260.70
Maple Avenue Greenhouse	Trees	\$256.77
Mike's Parts and Services	5th wheel hitch for 2022 Ram 3500	\$877.43
One Source	Naturalist assistant background check	\$19.00
Printer's Workshop	Summer Earthtones	\$849.70
Staples	Soap, towels	\$94.49
University of Iowa Hospitals & Clinics	Naturalist assistant - Physical	\$222.00
US Cellular	Monthly cell service	\$263.64
VISA	Water sample postage	\$27.85
Walmart	Cleaning supplies, camp supplies	\$147.62
Washington Discount Tire	Tire balance	\$270.08
Wemiga Waste	Waste removal - May	\$572.25
Wilson's Town & Country Plumbing	Toilet maintenance	\$47.94
Windstream	Monthly internet	\$189.90
Witthoft Farm Supply	Sprayer	25.28
WMPF Group	Maintenace Tech ad	402.53
<b>TOTAL BILLS</b>		<b>\$63,827.97</b>

**Meeting Adjourned:** A motion was made by Stan Stoops and seconded by Kim Prier to adjourn the meeting at 5:43 PM. Motion was carried unanimously.

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**SIGNATURE**

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**DATE**