

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, JUNE 29, 2021**

At 9:00 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; public hearing regarding proposed animal confinement feeding operation – 76 Swine LLC (Luke Jaeger) Section 23, Seventy-Six Township; acknowledgment of proposed animal confinement feeding operation – 76 Swine LLC (Luke Jaeger) Section 23, Seventy-Six Township; Resolution 21-23 - FY22 Appropriations Authorization; Resolution 21-24 - Designation of Assigned Funds for FY22; Resolution 21-25 - Disbursement of County Funds; Resolution 21-26 - Interfund Operating Transfer to Secondary Road Fund; Resolution 21-27 - Interfund Operating Transfer; Resolution 21-28 - Disbursement of County Funds; FY22 county employee departmental wage recommendations; FY22 longevity wage schedule and FY22 departmental step increase; review plan for improvements to Vine Avenue south of Crawfordsville; Secondary Road Use Permit – Richmond Shooters; Fireworks Permit – Richmond Shooters; Tobacco Permit – Ainsworth Four Corners DBA Four Corners Fuel; Personnel Change Request – Sheriff; Personnel Change Request – Environmental Health; discussion and action regarding new Ambulance purchase; acknowledge and confirm Board of Supervisor assignments to various committees, commissions, and boards; discussion and action regarding State of Iowa COVID Relief Funds; department head comment; adjourn. Supervisors Jack Seward, Jr., Bob Yoder, Marcus Fedler, and Stan Stoops were also present.

Others attending the meeting included Jeff Garrett, County Treasurer; Jeremy Peck, County Ambulance Director; Jacob Thorius, County Engineer; Michelle Hyman, Deputy Auditor; Jeff Johnson, SE Iowa Union; Shelby Hogue, Knee Deep Solutions; Mary Audia, WEDG Director; and citizen Luke Jaeger. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Seward, the Board voted to approve the agenda as published.

There was no public comment.

On motion by Seward, seconded by Stoops, the Board voted to open a public hearing regarding an animal confinement feeding facility proposed by 76 Swine LLC (Luke Jaeger) to be located in Section 23, Seventy-Six Township. Plans call for the remodeling of a 77’6” X 300’ X 10’ deep gestation building which upon completion will serve as swine finishing space resulting in a new site total of 2,955 finished (market) hogs and a new Animal Unit Capacity of 1,182. Auditor Dan Widmer confirmed notice of the hearing had been published as required and his office had received no public comment prior to the hearing. There were no comments from those assembled. On motion by Stoops, seconded by Yoder, the Board voted to close the public hearing.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge a confinement feeding operation proposed by 76 Swine LLC (Luke Jaeger) to be located in Section 23, Seventy-Six Township.

On motion by Stoops, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 21-23 as follows and to authorize the Chairperson to sign Resolution 21-23 on behalf of the Board.

**RESOLUTION 21-23  
FY22 WASHINGTON COUNTY APPROPRIATIONS AUTHORIZATION**

**BE IT RESOLVED** by the Board of Supervisors of Washington County, Iowa that the following appropriations are authorized to departments by expenditure during Fiscal Year 2022 as indicated:

00	Operating Accounts	2,860,199.00
01	Board of Supervisors	380,534.00
02	Auditor	633,209.00
03	Treasurer	569,513.00
04	County Attorney	679,240.00
05	Sheriff	4,799,452.00
07	Recorder	267,864.00
20	Secondary Roads	8,244,546.00
21	Veterans Affairs	93,904.00
22	Conservation	1,297,100.00
23	Public Health	1,610,400.00
24	Environmental Health	239,200.00
25	Mental Health Disability Service	980,792.00
26	Department of Human Services	10,700.00
27	General Assistance	27,544.00
28	Medical Examiner	60,600.00
36	Ambulance Services	2,080,956.00
38	Outreach	99,797.00
39	Economic Development	34,159.00
51	Buildings & Grounds	563,008.00
52	Information Technology	353,204.00
53	Subdivision Planning	39,285.00
54	GIS Services	325,500.00
99	Non Departmental	<u>5,841,952.00</u>
	<b>Total</b>	<b>32,092,728.00</b>

On motion by Seward, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 21-24 as follows and to authorize the Chairperson to sign Resolution 21-24 on behalf of the Board.

**RESOLUTION 21-24  
Designation of Assigned Funds**

**WHEREAS**, the Washington County Board of Supervisors acknowledges its responsibility to plan for certain repair projects or equipment purchases, and

**WHEREAS**, the Board recognizes it is fiscally responsible to allocate across time such monies secured through property taxation for future expenditure on said projects or purchases, and

**WHEREAS**, the Board wishes in FY 2021-2022 to designate in the beginning cash balance of the budget the amount of **\$352,000** as assigned capital with the intent of future expenditure as follows:

<u>Project</u>	<u>Amount Designated</u>
County facilities	\$312,000.00
Equipment Purchase	\$ 15,000.00
County aerials	\$ 20,000.00
Citizens Convenience Center	\$ 5,000.00

**NOW THEREFORE BE IT RESOLVED**, that the County Auditor of Washington County, Iowa, is authorized to reflect the Board's intent by this resolution by indicating such on the appropriate budget preparation and reporting forms for FY 2022.

On motion by Yoder, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 21-25 as follows and to authorize the Chairperson to sign Resolution 21-25 on behalf of the Board.

**RESOLUTION 21-25  
FOR DISBURSEMENT OF COUNTY FUNDS**

**WHEREAS** the Board of Supervisors of Washington County, Iowa, budgeted funds for Fiscal Year 2021-2022 for grant support of those agencies listed below to be disbursed by the County Auditor to the respective agencies at the intervals indicated herein effective July 1, 2021:

<u>GRANTEE</u>	<u>TOTAL GRANT</u>	<u>FREQUENCY</u>
HACAP	\$120,000	one-fourth each quarter
Mini-Bus	\$ 50,000	one-fourth each quarter
Fair & 4-H	\$ 17,000	one-fourth each quarter
Fairgrounds	\$ 24,000	one-fourth each quarter
Co. Historic Preservation	\$ 4,750	one-fourth each quarter
Humane Society	\$ 17,076	one-fourth each quarter
Wash Co Med Examiner	\$ 3,600	one-fourth each quarter
Public Library	\$165,000	one-fourth each quarter
Wash Main Street	\$ 6,834	one time in July 2021
WEDG	\$ 21,000	one time in August 2021
Workplace Learning Connect	\$ 2,225	one time in August 2021
English River Watershed	<u>\$ 10,000</u>	one time in August 2021
	<b>\$441,485</b>	

The vote on the motion: Aye-Young, Seward, Stoops, Yoder; Nay-Fedler.

On motion by Stoops, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 21-26 as follows and to authorize the Chairperson to sign Resolution 21-26 on behalf of the Board.

**RESOLUTION 21-26  
INTERFUND OPERATING TRANSFER TO SECONDARY ROAD FUND**

**WHEREAS**, it is desired to authorize the County Auditor of Washington County, Iowa, to periodically transfer sums from the General Basic Fund and the Rural Services Basic Fund to the Secondary Road Fund during the 2021-2022 Fiscal Year, and,

**WHEREAS**, said operating transfers must be in accordance with Section 331.432, Code of Iowa, 1995, as amended, and,

**WHEREAS**, said operating transfers were budgeted and appropriated for Fiscal Year 2021-2022, now

**THEREFORE BE IT RESOLVED** by the Board of Supervisors of Washington County, Iowa, that:

- Section 1.** The total maximum, transfer from the General Basic Fund to the Secondary Road Fund for the Fiscal Year beginning July 1, 2021 shall not exceed the sum of **\$ 228,721.00**; and the total maximum transfer from other Rural Service Basic Fund to the Secondary Road Fund for the Fiscal Year beginning July 1, 2021 shall not exceed the sum of **\$ 2,398,678.00**.
- Section 2.** Within ten days of being notified of the apportionment of current property taxes, and state replacements against levied property taxes, the General Basic and Rural Services Basic Fund, the County Auditor shall order a transfer from said fund(s) to the Secondary Road Fund.
- Section 3.** The amount of the transfer required by Section 2, shall be equal to **4.632362%** of the apportionment of collected property taxes in the General Basic Fund and **82.60445%** of the tax apportionment of the Rural Services Basic Fund.
- Section 4.** Notwithstanding the provisions of Section 2 and 3 of this Resolution, total transfers to the Secondary Road Fund shall not exceed the amounts specified in Section 1.
- Section 5.** Notwithstanding the provisions of Section 2 and 3, the amount of any transfer shall not exceed the available fund balance in the transferring fund.
- Section 6.** The County Auditor is directed to correct the Auditor's books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amount of said transfers.

On motion by Seward, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 21-27 as follows and to authorize the Chairperson to sign Resolution 21-27 on behalf of the Board.

**RESOLUTION 21-27  
FOR INTERFUND OPERATING TRANSFER**

**WHEREAS**, it is desired to authorize the County Auditor of Washington County, Iowa to periodically transfer sums from the General Basic and General Supplemental Funds during the 2021-22 Fiscal Year, and,

**WHEREAS**, said operating transfers must be in accordance with Section 331.432, Code of Iowa, 1995, as amended, and,

**WHEREAS**, said operating transfers were budgeted and appropriated in the maximum amount of \$160,000 for Fiscal Year 2021-22 and as may be amended from time to time by the Board of Supervisors.

**NOW THEREFORE BE IT RESOLVED** by the Board of Supervisors of Washington County, Iowa, that the County Auditor shall order a transfer from the General Basic and General Supplemental Funds to the Capital Projects Fund at any such times as it is necessary to maintain sufficient balance in the Capital Projects Fund to accomplish the purposes as contained in the Washington County Budget for the Fiscal Year ending June 30, 2022.

On motion by Yoder, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 21-28 as follows and to authorize the Chairperson to sign Resolution 21-28 on behalf of the Board.

**RESOLUTION 21-28  
FOR DISBURSEMENT OF COUNTY FUNDS**

**BE IT RESOLVED** by the Board of Supervisors of Washington County, Iowa, that funds budgeted for Fiscal Year 2021-2022 for payments listed below shall be disbursed by the County Auditor to the agencies at the intervals indicated herein:

<u>CREDITOR</u>	<u>TOTAL</u>	<u>FREQUENCY</u>
Wemiga Waste Inc	\$13,832.00	monthly

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge and approve FY22 county employee departmental wage recommendations.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge and approve FY22 departmental longevity schedules and FY22 departmental wage step increase schedules for various employees in the Secondary Roads Department, Sheriff's Office, Public Health, and Communications.

County Engineer Jacob Thorius addressed the Board seeking input and direction with regard to resurfacing Vine Avenue (old Highway 218) from the City of Crawfordsville (City) and extending south into rural Crawfordsville. Presently the project is scheduled for the current construction season. While Thorius admitted the roadway was rough in the City he added that the rural portion of the road was in relatively good shape compared to other paved roads in the County or gravel roads with more traffic. Per a 28E agreement the County is responsible for maintaining the surface of Vine Avenue while the City is responsible for maintaining storm water intakes, restoration of the roadway after utility cuts, and the surface portion of the road on either side of the traveled portion of the road (i.e. parking spaces). Thorius stated that while the County will receive a portion of the City's farm-to-market funds for work performed in the City such funds will not equal the cost outlay by the City. Thorius voiced his sentiment that it was difficult to justify spending approximately \$200,000.00 on a project that includes a portion of rural roadway that he deemed as not heavily traveled. In turn he opined that the available choices related to Vine Avenue include resurfacing the entire portion of Vine Avenue including both the rural portion and the portion in Crawfordsville or to resurface only the portion of Vine Avenue in Crawfordsville and to patch various spots on rural Vine Avenue at a cost he estimated at no more than \$75,000. A general discussion ensued with Fedler ultimately expressing that he was uncomfortable making such a decision at the present time and advocated for more communication with citizens in the area of Vine Avenue who are under the belief that the entire portion of Vine Avenue will be resurfaced. The Board took no formal action.

On motion by Seward, seconded by Yoder, the Board voted to approve, and authorize the Chairperson to sign, an application for a Secondary Road Use Permit received from Richmond Shooters. The permit is related to a fireworks display scheduled for July 4, 2021, from dusk until 11:00 p.m. at 402 AmVets Road, Richmond.

On motion by Seward, seconded by Yoder, the Board voted to approve, and authorize Chairperson to sign, an application for a fireworks permit received from Richmond Shooters. The permit is for July 4, 2021, from dusk until 11:00 p.m. with the fireworks display scheduled to take place at 402 AmVets Road in Richmond. The rain date for the event is July 10, 2021. Sheriff Jared Schneider expressed no issues with the application.

On motion by Fedler, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, an application from Four Corners Fuel Stop D/B/A as Four Corners Fuel, Ainsworth, for an Iowa Retail Sales Permit for the sale of Cigarette/Tobacco/Nicotine/Vapor products for the period of July 1, 2021 through June 30, 2022. Sheriff Jared Schneider expressed no issues with the application.

On motion by Fedler, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Jacob Baughman who will begin duties as a casual part-time non-exempt Jailer, effective June 29, 2021, at the rate of \$18.27 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Environmental Health for Environmental Health Specialist Cindy J. Rico-Chavez whose rate of pay will increase to \$18.85, effective July 1, 2021. The increase is related to the satisfactory completion by Rico-Chavez of Standardization Food Inspector coarse work.

On motion by Seward, seconded by Fedler, the Board voted to acknowledge and approve a quote from Foster Coach Sales, Sterling, Illinois, in the amount of \$254,826.00 related to the planned purchase of a 2022 Ford 550 4X4 ambulance. Ambulance Director Jeremy Peck anticipates the unit will be delivered in July or August of 2022.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge Supervisor assignments to various boards and committees. The assignments are as follows:

**Marcus Fedler**

Mini Bus Board  
Decategorization Board  
Main Street Board  
Main Street Organization  
English River Watershed  
East Central Iowa Council of Governments – alternate  
East Central Iowa Housing Trust Fund – alternate  
Emergency Mgmt. Commission – alternate  
Local Emergency Planning Committee – alternate

**Stan Stoops**

SE Iowa Multi County Waste Agency  
South Iowa Area Crime Commission  
Communications  
911 Commission – alternate  
Henry/Washington Early Childhood Area  
Recycling  
Conservation Board  
Farm Service Agency  
Region 10 Trails Advisory Committee – alternate  
8<sup>th</sup> Judicial Correctional Board – alternate

**Richard Young**

Emergency Management Commission  
Safety Committee  
Insurance Committee  
HACAP (local)  
HACAP (Hiawatha) – alternate  
Department Head Meeting  
Local Emergency Planning Committee  
911 Commission  
Mental Health Board/Southeast Iowa Link – alternate  
Board of Health – alternate  
Washington Economic Development Group – alternate  
Heritage Area Agency on Aging  
Region 10 Trails Advisory Committee alternate – alternate

**Jack Seward Jr.**

South Iowa Area Crime Commission (SIACC) – alternate  
Communications  
Board of Health  
Mental Health Board/Southeast Iowa Link  
English River Watershed – alternate

**Bob Yoder**

8<sup>th</sup> Judicial Correctional Board  
East Central Iowa Council of Governments  
East Central Iowa Housing Trust Fund  
Washington Economic Development Group  
Workforce Development  
Hawkeye Area Community Action Program (Hiawatha)  
Hawkeye Area Community Action Program (Local) – alternate  
Conservation – alternate  
Washington County Riverboat Foundation

The Board renewed its discussion with regard to State of Iowa COVID Relief Funds and how best to allocate such funds. Young reminded his fellow Board members that final rules on how the funds can be spent are still being finalized. Consideration was given to forming various small groups of key individuals who would receive and evaluate requests for the funding. In turn each small group would prioritize and then convey the requests to the Supervisors who would make the final decision. Treasurer Jeff Garrett requested that he not be placed on any such small group and stated his feelings that those making funding requests should communicate directly with the Supervisors who would make the final decision regarding funding. He added his opinion that the funds be used on projects the County would have completed even in the absence of such COVID Relief Funds. He also voiced his opinion in opposition of using such relief funds on non-County entities. Zach Rozmus voiced agreement with the idea that direct communication should occur between those making funding requests and the Board. Seward countered that under such a model Department Heads would have little or no input on funding requests and added that it would be a lengthy process for the Board to hear each individual funding request. Stoops recommended that a cautious approach be taken in light of the fact that final guidelines are not yet in place. On motion by Seward, seconded by Yoder, the Board voted to table action with regard to State of Iowa COVID Relief Funds.

There was no discussion from department heads.

At 10:15 a.m. on motion by Yoder, seconded by Fedler, the Board voted to adjourn.

ATTEST:  
June 29, 2021

RICHARD L. YOUNG  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor