

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JUNE 22, 2021**

At 9:00 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; personnel change request – Conservation; personnel change request – Public Health; personnel change requests – Sheriff; appointment of individuals to the position of Civil Process Server; discussion and action regarding State of Iowa COVID Relief Funds; department head comment; adjourn. Supervisors Jack Seward, Jr., Bob Yoder, Marcus Fedler, and Stan Stoops were also present.

Others attending were: Jeff Garrett, County Treasurer; Michelle Hyman, Deputy Auditor; and Amber Williams, Board of Supervisors Administrative Assistant. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Yoder, the Board voted to approve the agenda as published.

There was no public comment.

On motion by Yoder, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Conservation for the hiring of Mason Juhl as a Summer Aide effective June 22, 2021, at the rate of \$11.00 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Public Health for the resignation of Lucinda Johnson as Health/Home Care Aide. Her employment will end effective June 30, 2021.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Jailer Zachary Cornwell whose job classification will change from casual part-time to full-time effective June 17, 2021. The rate of pay will remain unchanged.

On motion by Seward, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Jailer Victor Rico Guerrero whose job classification will change from casual part-time to full-time effective June 17, 2021. The rate of pay will remain unchanged.

On motion by Fedler, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, the appointment of Victor Rico Guerrero to a term as Civil Process Server ending December 31, 2024.

On motion by Yoder, seconded by Fedler, the Board voted to approve, and authorize the Chairperson to sign, the appointment of Zachary Cornwell to a term as Civil Process Server ending December 31, 2024.

In relation to the potential uses of the \$4.2 million in State of Iowa COVID Relief Funds from the American Rescue Plan, Deputy Auditor Michelle Hyman spoke to the Board about the recently released final guidelines provided by the State. Hyman informed the Board that an expenditure summary by category Interim Report from the County would be due by August 30, 2021 followed by a Project and Expenditure Report due on October 31, 2021 and a report annually thereafter. Further discussion ensued concerning the appointment of a CORE group of five and setting categories and subcategories. Young suggested the matter be discussed at the next County Department Head meeting on Thursday. Seward suggested the potential five-member committee individuals be contacted before the next Board of Supervisors meeting so that appointments may be made at that time. The Board took no formal action.

At Conservation Director Zach Rozmus's suggestion, Deputy Auditor Hyman agreed to email a copy of the COVID Relief Funds Guidelines to all County Department Heads. Hyman also reminded all Department Heads that pay recommendations for the upcoming fiscal year need to be turned in right away, as they will be approved at next week's Board meeting.

At 9:20 a.m. on motion by Yoder, seconded by Fedler, the Board voted to adjourn.

ATTEST:
June 22, 2021

RICHARD L. YOUNG
Chairperson, Board of Supervisors

SUSAN J. MEEKS
Deputy Auditor