

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
MONDAY, JUNE 1, 2020**

At 9:00 a.m. Chairperson Jack Seward Jr. called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; discussion and action regarding tower space lease agreement with Sharon Telephone Company; discussion and action regarding lease and/or purchase agreement for property located at 1120 N. 8th Avenue, Washington; discussion and action regarding beginning employment date for various employees of new Washington County Ambulance Services; discussion and action regarding holiday pay for various employees of new Washington County Ambulance Services; discussion and action regarding tower space lease agreement with Wellman Cooperative Telephone Association; discussion and action regarding Resolution 20-29 related to public highway easement from Elwyn & Rhonda Stutzman; discussion and action regarding Resolution 20-30 related to public highway easement from James & Ruth Boller; discussion and action regarding Resolution 20-31 related to public highway easement from Donald & Sandra Thompson; COVID-19 update; public comment as approved by Board Chairperson; closed session pursuant to Iowa Code Chapter 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property; adjourn. Supervisors Abe Miller, Stan Stoops, Richard Young and Bob Yoder were also in attendance.

Others attending were: Mary Zielinski, The News; Marissa Reisen, Emergency Management Director; Amber Williams, Board of Supervisors Administrative Assistant; Jeremy Peck and Pat Curl, Washington County Ambulance Services; Jared Schneider, County Sheriff; and Michelle Hyman, Deputy Auditor. Various other individuals listened and/or watched remotely by electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Miller, seconded by Stoops, the Board voted to approve the agenda as published.

There was no public comment related to items on the Board agenda.

On motion by Young, seconded by Yoder, the Board voted to approve, and authorize the Chairperson to sign, a tower space lease agreement with Sharon Telephone Company. The tower is located at 3054 220th Street, Ainsworth, and the County will make semi-annual rent payments of \$2,400.00. Equipment to be added will include compound fencing, emergency power generator, LP fuel tank, radio equipment building, six antennas installed on the tower, and incidental equipment and wire as needed.

Seward announced that the owners of property located at 1120 N. 8th Avenue, Washington, were no longer interested in leasing the property. The Board took no formal action.

Many of the individuals listed below are employees of the present private ambulance service provider for Washington County and have group health insurance through that employer. At the present time many, if not all, such individuals are scheduled to begin their new employment with Washington County Ambulance Services Department (County) on July 1, 2020. According to the Washington County Employee Manual group health insurance coverage becomes effective on the first day of the month following the date of employment. In other words, group health insurance would begin on August 1, 2020 for employees with a hire date of July 1, 2020 and such employees would be ineligible for group health insurance benefits during the month of July 2020. The Board discussed changing the effective hire date from July 1, 2020 to June 30, 2020 for such individuals in order to eliminate such a gap in coverage. On motion by Miller, seconded by Yoder, the Board voted to revise the beginning employment date from July 1, 2020 to June 30, 2020 for the following individuals who will begin duties with the new Washington County Ambulance Services.

Angela Ballard	Jamie Brame
Bret Carlson	Branden Chiles
Elizabeth Duncan	Steven Ebersole
Mike Freel	Chris Gerling
Brandee Kleopfer	Wesley Love
Conner Miller	Hogan Miller
Tanner Mingo	Josh Mohror
Bruce Murphy	Dean Miller
Aaron Olson	Trent Olson
Carrie Ornduff	Tonia Rebling
Doug Sanders	Craig Shetler
Nicole Stout	Dan Stigers
Connor Tarvin	Kasey Wieland
Jordan Wright	Dixie Young

The Board next took up the matter of holiday pay for various employees of new Washington County Ambulance Services. Seward began the discussion by explaining that many of the new county ambulance employees were transferring from the current private ambulance service provider and thus were accustomed to receiving holiday pay for Independence Day among other holidays. He added that another way of looking at the issue is that individuals who had been working in the past for the ambulance service provider were continuing to work for the new ambulance provider with the only change being the switch from a private ambulance service to a county ambulance department. Per the Washington County Employee Handbook, however, such individuals are considered as new County employees and as such are not eligible to receive holiday pay until completing 30 days of employment.

Deputy Auditor Michelle Hyman and Auditor Dan Widmer provided clarification as follows:

Holiday pay, as defined in the Washington County Employee Manual, will be granted to an individual only after the completion of 30 calendar days of employment.

Full-time (ambulance) employees who do not work on a holiday receive holiday pay computed at one time their hourly wage. Holiday pay is the amount that a full-time employee would have received for working on the holiday and not an amount in addition to the employee's regular pay.

Regular part-time (ambulance employees) who do not work on a holiday are eligible for prorated holiday pay based on the ratio of the employee's normal hours of work and the regular full-time schedule.

Full-time non-exempt (ambulance) employees who do work on a holiday receive holiday pay plus time and one-half (1 and ½) their regular hourly rate for all hours worked on the holiday, for a total of two and one-half (2 and ½) times their regular hourly wage rate.

Regular part-time non-exempt (ambulance) employees who do work on a holiday receive regular pay plus time and one-half (1 and ½) their regular hourly rate for all hours worked on the holiday, for a total of two and one-half (2 and ½) times their regular hourly wage rate for hours worked.

Discussion ensued and ultimately Seward made a motion that holiday pay benefits be extended to full-time and regular part-time employees of the Washington County Ambulances Services Department for the 2020 Independence Day holiday. The motion died for lack of a second. The Board took no formal action.

On motion by Young, seconded by Yoder, the Board voted to approve, and authorize the Chairperson to sign, a tower space lease agreement with Wellman Cooperative Telephone Association. The tower is located at 1460 125th Street, Wellman, and the County will make semi-annual rent payments of \$2,400.00. Equipment to be added will include compound fencing, emergency power generator, LP fuel tank, radio equipment building, six antennas installed on the tower, and incidental equipment and wire as needed.

On motion by Young, seconded by Miller, the Board voted by way of roll call vote to approve Resolution 20-29 as follows and to authorize the Chairperson to sign Resolution 20-29 on behalf of the Board.

RESOLUTION NO. 20-29
PUBLIC HIGHWAY EASEMENT
[For real estate located in Sec. 18 & 19-77-8]

BE IT RESOLVED by the Board of Supervisors of Washington County, Iowa that a Permanent Easement for a Public Highway in Lime Creek Township (18 & 19-77-8) dated May 20, 2020 from:

Elwyn L. Stutzman & Rhonda J. Stutzman, Husband & Wife

to Washington County, Iowa, be accepted and approved at a cost of \$3,635.69 and that the alteration in the public highway be established as described in said Easement.

Property in above-mentioned easement is described as:

A permanent right-of-way easement in Auditor Parcel Q in the SE 1/4 of the SE 1/4 of Section 18 and in the East 1/2 of the NE1/4 of Section 19, Township 77 North, Range 8 West of the 5th Principal Meridian in Washington County, Iowa described more particularly as follows:

Commencing at the SE Corner of Section 18; thence S88°55'09"W 586.29 feet along the section line and the centerline of 130th Street to the east corner of Auditor Parcel F in the E1/2 of the NE1/4 of Section 19 and the point of beginning; thence S85°56'43"W 379.73 feet along the centerline of 130th Street to a corner of Parcel F; thence along the centerline of 130th Street and the South line of Parcel F 395.35 feet along the arc of a 550.00 foot radius curve, concave southeasterly, whose 386.89 foot chord bears S65°21'10"W to the west line of the E1/2 of the NE1/4 of Section 19; thence N2°17'42"W 66.00 feet along the West line of the E1/2 of the NE1/4 of Section 19; thence northeasterly 386.28 feet along the arc of a 600.00 foot radius curve, concave southeasterly, whose 379.65 foot chord bears N67°30'06"E; thence N85°56'43"E 14.19 feet; thence N4°03'17"W 25.00 feet; thence N85°56'43"E 279.13 feet to the east property line of Parcel Q; thence S04°46'22"W 70.78 feet to the SE corner of Parcel Q and the Section line; thence N88°55'09"E 97.40 feet to the point of beginning and containing 0.94 acres of which 0.52 acres are existing highway right-of-way.

On motion by Yoder, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 20-30 as follows and to authorize the Chairperson to sign Resolution 20-30 on behalf of the Board.

RESOLUTION NO. 20-30
PUBLIC HIGHWAY EASEMENT
[For real estate located in Sec. 18-77-8]

BE IT RESOLVED by the Board of Supervisors of Washington County, Iowa that a Permanent Easement for a Public Highway in Lime Creek Township (18-77-8) dated May 21, 2020 from:

James Boller

to Washington County, Iowa, be accepted and approved at a cost of \$2,407.34 and that the alteration in the public highway be established as described in said Easement.

Property in above-mentioned easement is described as:

A permanent right-of-way easement in the S 1/2 of the SE 1/4 of the SE 1/4 of Section 18, Township 77 North, Range 8 West of the 5th Principal Meridian in Washington County, Iowa described more particularly as follows:

Commencing at the SE Corner of said Section 18; thence S88°55'09"W 683.69 feet along the south line of the SE 1/4 of said Section 18 to the Southeast corner of Auditor Parcel Q; thence N04°46'22"E 70.78 feet along the eastern property line of Auditor Parcel Q; thence N85°56'43"E 88.38 feet; thence N88°55'09"E 39.09 feet; thence S01°02'56"E 25.00 feet; thence N88°55'09"E 549.14 feet to the east line of the SE 1/4 of said Section 18; thence S01°04'51"E 50.00 feet to the point of beginning and containing 0.85 acres of which 0.51 acres are existing highway right-of-way.

On motion by Miller, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 20-31 as follows and to authorize the Chairperson to sign Resolution 20-31 on behalf of the Board.

RESOLUTION NO. 20-31
PUBLIC HIGHWAY EASEMENT
[For real estate located in Sec. 19-77-8]

BE IT RESOLVED by the Board of Supervisors of Washington County, Iowa that a Permanent Easement for a Public Highway in Lime Creek Township (19-77-8) dated May 14, 2020 from:

Donald L. Thompson and Sandra S. Thompson, husband & wife

to Washington County, Iowa, be accepted and approved at a cost of \$6,573.36 and that the alteration in the public highway be established as described in said Easement.

Property in above-mentioned easement is described as:

A permanent right-of-way easement in the East 1/2 of the Northeast 1/4 of of Section 19, Township 77 North, Range 8 West of the 5th Principal Meridian in Washington County, Iowa described more particularly as follows:

Commencing at the NE Corner of said Section 19 and the point of beginning; thence S1°04'51"E 50.00 feet along the east line of the NE 1/4 of said Section 19; thence S88°55'09"W 584.99 feet; thence S85°56'43"W 56.37 feet; thence S4°03'17"E 25.00 feet; thence S85°56'43"W 250.00 feet; thence N4°03'17"W 25.00 feet; thence S85°56'43"W 72.06 feet; thence southwesterly 408.24 feet along the arc of a 500.00 foot radius curve, concave southeasterly, whose 396.99 foot chord bears S62°33'18"W to the west line of the East 1/2 of the Northeast 1/4 of Section 19; thence N2°17'42"W 71.56 feet along the west line of the East 1/2 of the Northeast 1/4 of Section 19 to the centerline of 130th Street; thence along the centerline northeasterly 395.35 feet along the arc of a 550.00 foot radius curve, concave southeasterly, whose 386.89 foot chord bears N65°21'10"E; thence N85°56'43"E 379.73 feet along said centerline to the north line of the NE1/4 of said Section 19; thence N88°55'09"E 586.29 feet along the north line of the NE1/4 of said Section 19 to the point of beginning and containing 1.71 acres of which 1.03 acres are existing highway right-of-way.

No significant COVID-19 updates were provided and the Board took no action.

There was no public comment and the Board took no action.

At 10:12 a.m. on motion by Seward, seconded by Yoder, the Board voted to go into closed session pursuant to Iowa Code Chapter 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property.

Young exited the meeting.

At 10:46 a.m. the Board returned to open session and on motion by Stoops, seconded by Yoder, voted to adjourn. The vote on the motion: Aye-Seward, Miller, Stoops, Yoder; Absent-Young.

ATTEST:
June 1, 2020

JACK SEWARD JR.
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor