

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, MAY 25, 2021**

At 9:07 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; personnel change request – Sheriff; Secondary Roads Quarterly Report; approval of FY22 Secondary Roads fuel contract bid; discussion and action regarding State of Iowa COVID Relief Funds; department head comment; adjourn. Supervisors Jack Seward, Jr., Bob Yoder, Marcus Fedler, and Stan Stoops were also present.

Others attending were: Marissa Reisen, County Emergency Management Coordinator; Jacob Thorius, County Engineer; Mary Audia, WEDG Director; and citizen William L. Huber. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Fedler, the Board voted to approve the agenda as published.

There was no public comment.

On motion by Seward, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Noah Schlabaugh who will begin duties as a Deputy Sheriff on May 25, 2021, at the bi-weekly rate of \$1,859.20. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

County Engineer Jacob Thorius provided the Board with a summary of not only the Secondary Roads Quarterly Report for the 4th quarter of calendar year 2020 but also the same report for the 1st quarter of calendar year 2021. Each report listed snowfall amounts and associated direct costs for snow removal which totaled \$105,645.52 for five snow events during the 4th quarter and \$590,944 for 14 snow events during the 1st quarter. A combined total of 42,179 tons of rock was hauled during the two quarters and during the same time frame a total of 72 different non-department vehicles were maintained for a total of nearly \$17,000.00. The reports also contained summaries of construction projects that were either completed or underway. According to Thorius 38 subdivision applications were reviewed of which four were property line adjustments, 31 were plats of survey, one was a property line adjustment, one was a minor subdivision, one was a major subdivision, and nine that were recorded. Thorius stated that all of the work performed during the final quarter of 2020 was completed with a daily average of four staff members, out of a possible 32, absent from work due to vacation or illness while during the 1st quarter of 2021 work was completed with a daily average of three staff members absent from work. The Board took no formal action regarding either of the reports. Each complete report is available for viewing in the Auditor's office.

Thorius outlined two bids received by his office related to fuel delivery. The bidders were Cobb Oil, Brighton, Iowa, and Agri-Land FS, Winterset, Iowa. Cobb Oil was the low bidder at \$1,692.00 while the bid received from Agri-Land FS was \$2,214.00. Thorius stated the bids are for FY22 with an additional option for FY23. He also explained that the bids are for the delivery cost only with the cost of the fuel itself based on the "rack" price from the Iowa Department of Transportation. On motion by Miller, seconded by Stoops, the Board voted to accept the fuel bid in the amount of \$1,692.00 received from Cobb Oil.

At 9:40 a.m. Stoops excused himself from the remainder of the meeting.

The Board took up discussion of how to use \$4,366,444.00 in federal COVID Relief Funds with Young stating that all county department heads and elected officials should have the opportunity to provide input. The county received 50% of its COVID Relief Funds earlier in the current month with the other 50% expected in May of 2022. At the present time final guidelines for how the funds may be specifically used are not yet complete. However, in an effort to be ready when such rules are complete, the Board determined it would be beneficial to begin steps of determining possible uses for the funds. After discussion the Board decided to establish a system of core groups and sub-groups consisting of county employees and possibly non-county employees to research and recommend uses for the COVID Relief Funds. The Board took no formal action.

There was no discussion from department heads.

At 10.40 a.m. on motion by Yoder, seconded by Fedler, the Board voted to adjourn.

ATTEST:
May 25, 2021

DANIEL L. WIDMER
County Auditor

RICHARD L. YOUNG
Chairperson, Board of Supervisors