

**THE REGULAR MEETING OF THE
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)**

May 11th, 2023

Meeting to order: Board President Craig Capps called the meeting to order at 4:30 PM at the Washington County Conservation Center at Marr Park.

Roll call:

BOARD MEMBERS PRESENT: Barb Donkersloot, Bill Nickell, Craig Capps, Stan Stoops

BOARD MEMBERS ABSENT: Kim Prier

STAFF PRESENT: Executive Director Zach Rozmus, Randi Brase, Jacob Adrian, Sarah Zirkle

GUESTS PRESENT:

Approval of agenda: A motion was made to approve the agenda as provided by Stan Stoops and seconded by Bill Nickell. Carried unanimously.

Review previous meeting minutes: A motion was made by Bill Nickell to approve the May 11th, 2023 regular meeting minutes. Motion was seconded by Barb Donkersloot and carried unanimously.

DISCUSSIONS AND ACTIONS:

a. **Marr Park Shower House**

Rozmus provided an update to the board regarding the design and planning for the shower house. Rozmus conveyed that the project remained on schedule with an anticipated bid letting date in July of 2023, with construction to begin following Labor Day in September of 2023. Within the update Rozmus happily announced the invitation he had received from the Washington County Riverboat Foundation regarding the board's grant application for the shower house. Rozmus said that receiving an invitation was amazing news and he requested that two board members attend the meeting with him to show our appreciation. The Riverboat Foundation meeting is scheduled for May 17th @6pm.

b. **Marr Park Buildings Assessment**

Rozmus continued conversations with the board regarding the space needs for conservation equipment within Marr Park. Rozmus advised that the original conservation shop was in desperate need of replacement, as the steel on the building was no longer repelling the elements. WCCB staff is working to create a plan to present to the board, Rozmus hoped that if a new structure was to be built that it could be put out for bid this summer.

c. **Southtown Update**

Rozmus provided an update regarding recent maintenance related projects at Southtown and once again happily announced that the Southtown Washington County Riverboat Foundation grant had also been invited to the meeting on May 17th. Rozmus expressed that he really felt a rejuvenated sense of energy regarding the project and encouraged the board to tour the property when their schedules permitted.

d. **State Recreational Trails Grant**

Rozmus presented a resolution to the board to endorse a State Recreational Trails Grant which would provide funding to pave another 1.5miles of trail on the Kewash Trail. The "Phase 3 Enhancement" would begin the west side of the Crooked Creek bridge then travel west to Juniper Ave.

Stan Stoops made a motion to approve Resolution no. 05-11-2023-01 which endorses a grant application on behalf of the WCCB to the State Recreation Trails Grant. Motion was seconded

by Bill Nickell. Roll call votes listed below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier			X	

Resolution passed 4-0.

Updates:

- a. **Conservation Center Displays**
 Rozmus and Activities Director Randi Brase expressed gratitude that the new displays were complete and had been installed by McCullough. Rozmus said he was proud of the hard work and dedication Brase put into the project and hoped to carry the momentum from it directly into the creation of a prairie root display.

Review of monthly reports

Maintenance Supervisor Fritz Engel’s monthly report was provided and reviewed.

Ranger/Technician Cody Smith’s monthly report was provided and reviewed.

Ranger/Technician Brett Johnson’s monthly report was provided and reviewed.

Maintenance Technician Jacob Adrian’s monthly report was provided and reviewed.

Activities Director Randi Brase’s monthly report was provided and reviewed.

Naturalist Megan Jorgensen’s monthly report was provided and reviewed.

Executive Director Zach Rozmus’ monthly report was provided and reviewed.

Bills

During this time a summary of the bills totaling \$33,661.01 for the month of May, 2023 were presented to the board.

TO WHOM	FOR	AMOUNT
Ace-N-More	Cleaning Supplies, Cartridge, Arrow Glue, Pin hitch, bit, Propane, 5gal tint, face protector	\$977.15
Agriland	LP	\$1,203.80
Arnold Motor	Oil and Filters	\$183.46
Carl A Nelson	Shower house Design	\$20,060.62
Cobb Oil	Diesel	\$2,588.36
Cody Smith	Work claim reimbursement	\$511.24
Copy Systems	Monthly print contract	\$67.69
Custom Impressions	New logo clothing	\$217.60
Eastern Iowa Light & Power	Monthly electricity	\$899.17
Iowa Dept. of Public Safety	ORI number	\$300.00

Iowa Governor's Stem Advisory Council	Externship	\$1,000.00
Iowa's County Conservation System	2024 Membership renewal	\$2,000.00
John Deere Financial	Tree planter supplies, Gator supplies	\$199.66
John Exline	Campground Hosts-April	\$150.00
KCTC	Monthly internet	\$414.21
Klinger&Associates	Project architect-shower house	\$999.10
Printers Workshop	Spring Earthtones	\$814.27
State Hygienic Lab	Water sample	\$13.50
US Cellular	Monthly Cell Service	\$252.89
VISA	Pesticide testing, clothing for Cody & Jacob	\$135.58
Walmart	Shower liner, Program supplies	\$75.99
Washington Lumber & Home Center	Lodge Maintenance	\$84.76
Washington Rental Inc.	Chainsaw bars	\$146.96
Wemiga Waste Inc.	Monthly trash removal	\$315.00
Wilson's Town and Country	Plumbing maintenance	\$50.00
TOTAL BILLS		\$33,661.01

***The aforementioned minutes are to be considered a synopsis of each agenda item dialogue and not an entire recollection of all the events that transpired.**

Meeting Adjourned: A motion was made by Stan Stoops and seconded by Bill Nickell to adjourn the meeting at 5:38 PM. Motion was carried unanimously.

SIGNATURE

DATE