

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, APRIL 26, 2022**

At 9:00 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; appointment of Karen Zimmerman as Iowa Township Trustee; public hearing regarding review of proposed amendments to FY22 Washington County budget; discussion and action regarding adoption of FY22 Washington County budget amendment; discussion and action regarding Resolution 22-16 related to adjustments of appropriations for FY22; Quarterly Report – Sheriff; discussion and action regarding proposal from Carl A. Nelson & Co. for completion of County Office Relocation Feasibility Study; discussion and action regarding Contract Pay-Out Agreement with Chauffeurs, Teamsters and Helpers Local Union #238; personnel change request – Sheriff; personnel change request – Environmental Health; personnel change requests – Ambulance; Quarterly Report – General Assistance; Quarterly Report – Veteran Affairs; Secondary Road Use Request – Iowa City Cycling Club; department head comment; adjourn. Supervisors Jack Seward, Jr., Marcus Fedler, Bob Yoder, and Stan Stoops were also present.

Other individuals in attendance included the following individuals: Sam McIntosh, KCII Radio; Kalen McCain, SE Iowa Union; Jared Schneider, Shawn Ellingson, and Bill Fiordelise, County Sheriff’s Office; Jason Taylor, County Environmental Health Director; Jeremy Peck, County Ambulance Services Director; Sue Rich, County General Assistance/Veteran Affairs Director; Michelle Hyman, Deputy Auditor; Cathy Buffington, Public Health Board Chairperson. Various other individuals participated remotely.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Seward, seconded by Fedler, the Board voted to approve the agenda as published.

There was no public comment related to agenda items.

On motion by Fedler, seconded by Yoder, the Board voted to appoint Karen Zimmerman to fill an unexpired term as Iowa Township Trustee that ends December 31, 2022.

On motion by Yoder, seconded by Stoops, the Board voted to open a public hearing regarding proposed amendments to the FY22 Washington County budget. Deputy Auditor Michelle Hyman provided an explanation of various lines in the amendment and responded to questions from the Board. There was no public comment. On motion by Stoops, seconded by Fedler, the Board voted to close the public hearing.

On motion by Seward, seconded by Yoder, the Board voted by way of roll call vote to adopt FY22 Washington County budget amendments as presented by the Auditor’s office.

On motion by Yoder, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 22-16 as follows and to authorize the Chairperson to sign Resolution 22-16 on behalf of the Board.

**RESOLUTION 22-16**

**BE IT RESOLVED** by the Board of Supervisors of Washington County, Iowa, that the following adjustments of appropriations as a result of the budget amendment resolution dated April 26, 2022 are approved:

**REVENUES**

<u>DEPARTMENT</u>	<u>FUND</u>	<u>SERVICE AREA</u>	<u>AMOUNT</u>
<b>ADDITIONS:</b>			
00 Operating	2000	0300	8,720
20 Secondary Roads	0020	7903	103,198
20 Secondary Roads	0020	7918	578,000
20 Secondary Roads	0020	7923	11,000
20 Secondary Roads	0020	9210	9,158
23 Public Health	0001	3000	-127,140
23 Public Health	0001	3010	50,000
23 Public Health	0004	3000	2,000
25 Mental Health	0006	9040	57,505
36 Ambulance	0001	1200	1,000
			<b>693,441</b>

**EXPENDITURES**

<u>DEPARTMENT</u>	<u>FUND</u>	<u>SERVICE AREA</u>	<u>AMOUNT</u>
<b>ADDITIONS:</b>			
00 Operating	2020	0300	8,720
20 Secondary Roads	0020	0200	-81,842
20 Secondary Roads	0020	0201	603,239
20 Secondary Roads	0020	7010	49,889
20 Secondary Roads	0020	7100	182,000
20 Secondary Roads	0020	7110	601,245
20 Secondary Roads	0020	7200	210,000
20 Secondary Roads	0020	7210	140,000
23 Public Health	0001	3000	-115,502
23 Public Health	0002	3000	-16,630
23 Public Health	0001	3010	33,400
23 Public Health	0002	3010	1,600
23 Public Health	0004	3000	23,445
36 Ambulance	0001	1200	297,578
36 Ambulance	0002	1200	50,379
99 Non departmental	1530	0220	1,797,708
			<b>3,785,229</b>

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge receipt of the Washington

County Sheriff's Quarterly Cash Report for the 3<sup>rd</sup> quarter of FY22. The report, presented by Civil Deputy Bill Fiordelise, included a beginning balance of \$9,875.31, total receipts including unallocated funds in the amount of \$44,300.75, correction of a computer error in the amount of \$541.44, total disbursements of \$41,119.14, and an ending balance of \$13,598.36. The complete report is available in the office of the Washington County Auditor.

The Board took up discussion regarding a proposal from Carl A. Nelson & Company, Cedar Falls, for completion of a County Office Relocation Feasibility Study. The proposal includes holding meetings with various County department heads, creation of a program that illustrates existing and future space needs, creation of schematic floor plans, completion of a preliminary code study, and finally evaluation and recommendation services for structural, mechanical, plumbing, and electrical components. The total cost of work for such services will not exceed \$23,500.00. On motion by Seward, seconded by Fedler, the Board voted to accept the proposal from Carl A. Nelson & Company to prepare a County Office Relocation Feasibility Study.

Per Appendix A, Paragraph 1, of the Agreement between Washington County and Chauffeurs, Teamsters and Helpers Local Union #238 the Sheriff has the authority to start a new employee at whatever step the Sheriff determines is appropriate but no employee can begin at a higher step than a current employee with equal years of service in that classification would earn. Effective July 1, 2022, the Sheriff may also provide a signing bonus and/or reimbursement of a police officer reimbursement agreement when recruiting new hires as deemed appropriate. The purpose of the agreement presented for Board action is to allow the Sheriff to enact this portion of the agreement on May 1, 2022, to aid in the hiring and recruitment of a certified officer. The recruit has an agreement with another agency and the Sheriff's Office would be willing to satisfy the remaining cost to facilitate a hiring date prior to July 1, 2022. On motion by Stoops, seconded by Fedler, the Board approved a Contract Pay-Out Agreement with Chauffeurs, Teamsters and Helpers Local Union #238.

On motion by Seward, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Ethan Hansen who will begin duties as a full-time non-exempt Patrol Deputy effective April 30, 2022, at the bi-weekly rate of \$2,084.80. On July 1, 2022 Hansen's bi-weekly rate of compensation will increase to \$2,220.31 (FY23 increase) and on July 15, 2022 Hansen's bi-weekly rate of compensation will increase to \$2,314.03 (3-year step increase pending successful completion of a course in Field Office Training. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Environmental Health for Director Jason Taylor whose rate of pay will increase to \$32.17 per hour effective May 5, 2022 as a result of reaching an employment anniversary.

On motion by Yoder, seconded by Seward, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Ron See who began duties as a non-exempt casual part-time EMT effective April 6, 2022, at the rate of \$20.37 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Ambulance Services for Toby Hancock who will assume the duties of Field Supervisor effective June 1, 2022, at the rate of \$28.12 per hour. The vote on the motion: Aye-Yoder, Seward, Stoops, Fedler; Nay-Young.

Washington County General Assistance Director Sue Rich presented the 3<sup>rd</sup> quarter Washington County General Assistance report for FY22. She reported that during the quarter five applications for benefits were received with two of the applicants denied and three applications withdrawn. On motion by Stoops, seconded by Seward, the Board voted to acknowledge receipt of the FY22 3<sup>rd</sup> quarter General Assistance report. The complete report is available in the County Auditor's office.

Washington County Veteran Affairs Director Sue Rich presented the 3<sup>rd</sup> quarter Washington County Veteran Affairs report for FY22. She reported that during the quarter six applications were received with four of the applications being approved for rent and utility assistance for a total of \$900.00. One application was denied and one application was withdrawn. On motion by Stoops, seconded by Seward, the Board voted to acknowledge receipt of the FY22 3<sup>rd</sup> quarter Veteran Affairs report. The complete report is available in the County Auditor's office.

On motion by Fedler, seconded by Stoops, the Board voted to approve, and authorize the Chairperson to sign, a Secondary Road Use Request from the Iowa City Cycling Club for May 7, 2022. There will be two different routes that will take riders through portions of Johnson and Washington County. The event begins at 8:00 a.m.

There was no department head comment.

At 9:40 a.m. on motion by Yoder, seconded by Fedler, the Board voted to adjourn.

ATTEST:  
APRIL 26, 2022

RICHARD L. YOUNG, CHAIRPERSON  
Washington County Board of Supervisors

DANIEL L. WIDMER  
County Auditor