

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, APRIL 25, 2023**

At 9:00 a.m. Chairperson Bob Yoder called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included approval of agenda; public comment related to agenda items; public hearing regarding proposed amendment to FY23 Washington County Budget; Resolution 23-32 regarding adoption of FY23 Washington County Budget Amendment; public Hearing regarding proposed FY24 Washington County Budget; Resolution 23-33 related to adoption of Washington County FY24 budget; Resolution 23-34 related to adoption of FY24 compensation for elected officials; approval of Amendment Number Three Grant Agreement PDMC-PJ-07-IA-2019-008, Washington County – Dogwood Ave Flood Mitigation Project; Contract Renewal/Proposal for FY 2023-2025 Cost Allocation Plans – Cost Advisory Services, Inc.; Application for Class C Retail Alcohol License with outdoor services – The Exchange on Vine, LLC, Riverside, IA.; personnel change requests – Conservation; personnel change request – Sheriff; personnel change requests - Secondary Roads; department head comment; adjourn. Supervisors Jack Seward, Jr., Stan Stoops, Marcus Fedler, and Richard Young were also present.

Other individuals present at the meeting included Kalen McCain with SE Iowa Union, County Engineer Jacob Thorius, County Attorney Nathan Repp, County Recorder Teresa Mangold, Deputy Auditor Michelle Hyman, Interim County Attorney Anthony Janney, County IT/Budget Director Cyndie Sinn, Communications Director Cara Sorrells, Conservation Director Zach Rozmus, and citizen Vicky Hodgeman. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those supervisors in attendance unless noted otherwise.

On motion by Fedler, seconded by Young, the Board voted to approve the agenda as published.

There was no public comment.

On motion Fedler, seconded by Seward, the Board voted to open a public hearing regarding proposed amendments to the FY23 Washington County Budget. Deputy Auditor Michelle Hyman explained that state statute requires that County Departments must not exceed budgeted amounts for appropriations unless the original budgeted amount is adjusted. Hyman responded to a question from Seward by stating County officials prepare their annual budgets in January for a fiscal year that begins on July 1 and ends on June 30 which makes it somewhat difficult to anticipate all expenses, as well as all revenue, for such a period of time. Auditor Dan Widmer verified that the notice of the meeting had been published as required and added that his office had received no public comment. There was no public comment from those gathered. On motion Seward, seconded by Stoops, the Board voted to close the public hearing.

On motion by Young, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 23-32 as follows and to authorize the Chairperson to sign Resolution 23-32 on behalf of the Board.

RESOLUTION 23-32

BE IT RESOLVED by the Board of Supervisors of Washington County, Iowa, that the following adjustments of appropriations as a result of the budget amendment resolution dated April 25, 2023 are approved:

REVENUES				
	DEPARTMENT	FUND	SERVICE AREA	AMOUNT
	ADDITIONS:			
00	Operating	2030	0300	96,099
03	Treasurer	0001	0054	280,000
05	Sheriff	0001	9210	7,785
05	Sheriff	0001	1050	200,000
20	Secondary Roads	0020	7914	4,000
20	Secondary Roads	0020	7915	13,000
20	Secondary Roads	0020	7918	248,500
20	Secondary Roads	0020	9210	34,000
22	Conservation	0027	0210	22,355
23	Public Health	0001	3000	15,000
23	Public Health	0004	3000	-84,600
23	Public Health	0001	3010	15,000
23	Public Health	0001	3400	-13,000
36	Ambulance	0001	1200	-485,037
99	Non-departmental	0031	3520	120,000
				473,102

EXPENDITURES

ADDITIONS:				
00	Operating	1530	0300	96,099
02	Auditor	0001	9010	34,165
04	Attorney	0001	1100	35,000
07	Recorder	0024	8110	46,620
05	Sheriff	0001	1000	51,954
05	Sheriff	0001	1010	488
05	Sheriff	0001	1030	20,550
05	Sheriff	0001	1060	25,349
05	Sheriff	0002	1540	617
20	Secondary Roads	0020	0200	45,000
20	Secondary Roads	0020	0201	670,306
20	Secondary Roads	0020	7010	-34,906
20	Secondary Roads	0020	7100	-55,000
20	Secondary Roads	0020	7110	80,201
20	Secondary Roads	0020	7120	-122,523
20	Secondary Roads	0020	7200	650,000
20	Secondary Roads	0020	7210	100,000
20	Secondary Roads	0020	7230	28,800
22	Conservation	0027	0210	69,000
23	Public Health	0001	3010	20,350
23	Public Health	0002	3010	-5,625
23	Public Health	0004	3000	-85,500
36	Ambulance	0001	1200	201,276
36	Ambulance	0002	1200	27,340
99	Non-Departmental	0003	0220	500,000
99	Non-Departmental	0003	8110	46,620
99	Non-Departmental	0031	3520	120,000
99	Non-Departmental	1500	0220	40,000
				2,606,181

On motion by Fedler, seconded by Seward, the Board voted to open a public hearing regarding the proposed Washington County FY24 Budget. Budget Director Cyndie Sinn noted that the public hearing was the second public hearing related to the proposed FY24 Washington County budget with the first such public hearing, which addressed valuations and maximum levies, taking place on Tuesday, April 11, 2023. Sinn shared that for FY24 the overall 100% assessed valuation is \$2,303,703,850 which is a 1.65% increase over the \$2,266,369,052 total valuation figure for FY23. After rollback factors were applied the valuation total for FY24 is \$1,406,063,044 which is a 0.99% increase over the valuation total of \$1,392,272,448 for FY23. The FY24 general basic levy rate of 4.500000 per \$1,000 of taxable value is a 9.76% increase from the FY23 general basic levy rate of 4.10000. The total rural services levy rate for FY24 is 10.84395 which is a 7.23% increase from the FY23 total rural levy rate of 10.11325. The proposed total property tax asking for FY24 is \$13,862,246 which is a 7.43% increase from the FY23 total property tax asking of \$12,904,026. Widmer verified notice of the meeting had been published as required and his office had received no public comment prior to the meeting. There was no public comment from those gathered. The complete FY24 Washington County budget is available for review in the office of the Washington County Auditor. On motion Seward, seconded by Young, the Board voted to close the public hearing.

On motion by Stoops, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 23-33 as follows and to authorize the Chairperson to sign Resolution 23-33 on behalf of the Board.

RESOLUTION 23-33

**ADOPTION OF WASHINGTON COUNTY BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2023,
AND ENDING JUNE 30, 2024, PER IOWA CODE 331.434**

WHEREAS, Iowa Code 331.434 requires that after a budget hearing, the Washington County Board of Supervisors shall adopt by resolution a budget, and;

WHEREAS, the Washington County Board of Supervisors has met the budget publication requirements in Iowa Code 331.434 through publication in the SE Iowa Union and The News, and;

WHEREAS, the Washington County Board of Supervisors has met the budget hearing requirements in IA Code 331.434 through public hearings held on April 11, 2023, at 9:00 a.m. and on April 25, 2023, at 9:00 a.m.

THEREFORE, BE IT RESOLVED, on the 25th day of April, 2023, the Washington County Board of Supervisors hereby adopts by resolution the Washington County budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

On motion by Seward, seconded by Young, the Board voted by way of roll call vote to approve Resolution 23-34 as follows and to authorize the Chairperson to sign Resolution 23-34 on behalf of the Board.

RESOLUTION 23-34

WHEREAS, the Washington County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Washington County Compensation Board met on January 9, 2023, and made the following salary recommendations for the following elected officials for the fiscal year beginning July 1, 2023:

Elected Official	FY23 Salary	Recommended % Increase	Recommended \$ Increase	Recommended FY24 Salary
Auditor	\$ 94,356	10%	\$ 9,436	\$103,792
Attorney	\$149,207	10%	\$14,921	\$164,128.
Recorder	\$ 89,629	10%	\$ 8,963	\$ 98,592
Sheriff	\$138,028	12%	\$16,563	\$154,591
Supervisor	\$ 47,116	4%	\$ 1,885	\$ 49,001
Supervisor Chairperson Stipend	\$ 3,500	0%	\$ 0	\$ 3,500
Treasurer	\$ 90,926	10%	\$ 9,093	\$100,019

THEREFORE, BE IT RESOLVED that the Washington County Board of Supervisors, after considering the recommendations of the Washington County Compensation Board, hereby adopts with the following changes, the salary recommendations made and received from the Washington County Compensation Board.

Elected Official	FY23 Salary	Approved FY24 % Increase	Approved FY24 \$ Increase	Approved FY24 Salary
Auditor	\$ 94,356	7.5%	\$ 7,077	\$101,433
County Attorney	\$149,207	7.5%	\$11,190	\$ 160,397
Recorder	\$ 89,629	7.5%	\$ 6,722	\$ 96,351
Sheriff	\$138,028	9.0%	\$12,422	\$150,450
Supervisor	\$ 47,116	4.0%	1,885	\$ 49,001
Supervisor Chairperson Stipend	\$ 3,500	0.0%	\$ 0	\$ 3,500
Treasurer	\$ 90,926	7.5%	\$ 6,819	\$ 97,745

On motion by Seward, seconded by Fedler, the Board voted to approve Amendment Number Three to Grant Agreement PDMC-PJ-07-IA-2019-008, Washington County – Dogwood Ave. Flood Mitigation Project and to authorize the Chairperson to sign the agreement on behalf of the Board. Prior to the vote County Engineer Jacob Thorius explained that the main purpose of the proposed amendment is to extend the performance period end date to August 15, 2024.

On motion by Seward, seconded by Fedler, the Board voted to approve, and authorize the Chairperson to sign, a Certification of Cost Allocation Plan prepared by Cost Advisory Services, Inc., (CASI) of Adel, Iowa, for Fiscal Years 2023, 2024, and 2025. Widmer explained that CASI assists a majority of counties in Iowa, including Washington County, in developing cost allocation plans which allow counties to collect reimbursement of indirect costs from the Iowa Department of Human Services. For FY22 Washington County paid a fee of \$4,450.00 to CASI for its services and received \$41,985.75 for indirect cost recoveries. The annual fee of \$4,450.00 will remain static for the length of the new contract.

On motion by Fedler, seconded by Seward, the Board voted to approve an application from The Exchange on Vine, LLC, 1734 Vine Avenue, Riverside, Iowa, for a Class C Retail Alcohol License, including Outdoor Services, for the period of May 1, 2023, to April 30, 2024. Washington County Sheriff Jared Schneider expressed no issues with the application.

On motion by Fedler, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from Conservation for Jolleen Cerka who will assume the duties of non-exempt casual part-time Center Coordinator, effective April 25, 2023, at the rate of \$15.00 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Fedler, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from Conservation for Sarah Zirkle who will assume the duties of non-exempt regular part-time Center Coordinator, effective April 25, 2023, at the rate of \$15.00 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Fedler, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Sheriff for Bernardina Mijangos who will assume the duties of non-exempt full-time Jailer, effective April 26, 2023, at the rate

of \$21.50 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Young, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Secondary Roads Department for Mike Roush who will assume the duties of non-exempt full-time Parts and Service Technician, effective May 1, 2023, at the rate of \$24.92 per hour. The County Auditor is hereby authorized to issue pay warrants upon proper certification from the Department Head.

On motion by Seward, seconded by Fedler, the Board voted to acknowledge, and authorize the Chairperson to sign on behalf of the Board, a personnel change request from the Secondary Roads Department for Austin Norman whose final day of employment will occur on April 28, 2023.

There was no department head comment.

At 9:59 a.m. on motion by Fedler, seconded by Seward, the Board voted to adjourn.

ATTEST:
April 25, 2023

ROBERT C. YODER
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor