

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, APRIL 12, 2022**

At 9:00 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; Public Hearing regarding an application from Christopher Reighard for approval of a Preliminary Plat for a six-lot subdivision in an unincorporated area of Washington County; Memorandum of Understanding regarding reimbursement from SE Iowa Link (SEIL) Mental Health and Disability Services Region for County Employees/Occupancy/Equipment; Resolution 22-15 pertaining to approval of 28E Agreement with SE Iowa Link (SEIL) Region; presentation regarding digitizing Washington County documents; Resolution 22-14 regarding application from Christopher Reighard for a Preliminary Plat for a six-lot subdivision in an unincorporated area of Washington County; personnel change request – Secondary Roads; Secondary Road Use Request – YMCA of Washington County; Quarterly Fee Report – Treasurer; acknowledgement of donation to K-9 fund; department head comment; canvass of April 5, 2022, City of Washington Special Election; adjourn. Supervisors Jack Seward, Jr., Marcus Fedler, Bob Yoder, and Stan Stoops were also present.

Other individuals in attendance at the meeting included the following: Sam McIntosh, KCII Radio; Kalen McCain, SE Iowa Union; Jacob Thorius, County Engineer; Jeff Garrett, County Treasurer; Cyndie Sinn, County Budget Director; Shawn Ellingson, Deputy Sheriff; Jo Greiner, County Recorder; Bobbi Wulf, County Mental Health/Disabilities Director; Tammy Stewart, County Real Estate Administrator; Lynn Whaley, WEMIGA Waste Management; and Amber Williams, Board of Supervisors Administrative Assistant. Various other individuals participated via remote means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Yoder, seconded by Fedler, the Board voted to approve the agenda as published.

There was no public comment related to agenda items.

On motion by Fedler, seconded by Stoops, the Board voted to open a Public Hearing regarding an application from Christopher Reighard for approval of a Preliminary Plat for a six-lot subdivision to be located in an unincorporated area of Washington County. County Engineer Jacob Thorius explained that plans call for a six-lot subdivision on County Road W47 (Coppock Road) just north of 303rd Street. The plans for the proposed subdivision have been reviewed and approved by not only the Land Use and Planning Commission but the Roads Department as well. Thorius recommended that the Board approve the preliminary plat so that the developer can move forward with the construction plat. Thorius summarized by stating that approval of the preliminary plat was one step in a multi-step process leading ultimately to establishment of the subdivision. Thorius stated that he had received one comment from a concerned member of the public whose land bordered the proposed subdivision. There were no comments from those gathered. On motion by Seward, seconded by Yoder, the Board voted to close the public hearing.

On motion by Seward, seconded by Fedler, the Board voted to approve a Memorandum of Understanding regarding reimbursement from SE Iowa Link (SEIL) Mental Health and Disability Services Region for County Employees/Occupancy/Equipment.

On motion by Fedler, seconded by Seward, the Board voted by way of roll call vote to approve Resolution 22-15 as follows and to authorize the Chairperson to sign Resolution 22-15 on behalf of the Board.

RESOLUTION 22-15

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF WASHINGTON COUNTY APPROVING
SOUTHEAST IOWA LINK (SEIL) REGION 28E**

WHEREAS, The Iowa Legislature has passed and the Iowa Governor has signed SF619 An Act relating to mental health and disability services, to administer and distribute state appropriations in connection with the mental health and disability services regional service fund; and

WHEREAS, Iowa Code 331 expresses the intent of the legislature that Mental Health and Disability Services shall be provided by counties operating together as Regions; and

WHEREAS, the Washington County Board of Supervisors has participated in the initial SEIL 28E Agreement as a member county; and

WHEREAS, the Washington County Board of Supervisors has been engaged in the development of the SEIL Region 28E amended documents; and

WHEREAS, the Counties of Des Moines, Henry, Jefferson, Keokuk, Lee, Louisa, Van Buren, and Washington have completed the 28E Agreement Amended document with unanimous approval and satisfaction from the SEIL Governing Board Directors,

BE IT RESOLVED that Washington County approves the SEIL Mental Health and Disability Services Region amended 28E Agreement, and

BE IT FURTHER RESOLVED that Washington County hereby authorizes Jack Seward Jr., (Board of Supervisor/Governance Board designate) to authorize and sign the finalized Amended 28E Agreement on behalf of Washington County.

The Board heard a presentation from Don Buessink with COTT Systems (COTT), Auditor Dan Widmer, and Recorder Jo Greiner regarding digitizing various historical real estate documents located in the offices of Widmer and Greiner. Buessink shared that COTT has been assisting counties and other government entities in multiple states since 1880 with innovative products and services. Presently COTT, among other things, is involved with digitizing real estate records in order to permanently preserve and protect them

from hazards such as fire and tornadoes. Another benefit of digitizing the records is that members of the public will be able to conveniently access documents remotely rather than by visiting the Courthouse. Buessink described the process of digitizing county records and it was noted that the documents would not be transported outside the courthouse. He also outlined how the data will be protected and answered various questions posed by the Board. In answer to a question from Stoops, Widmer stated the quote to digitize documents in the Recorder's Office and Auditor's office to be \$186,480.00 and \$68,325.00 respectively. Also, the quote includes a maintenance fee of \$175.00 per month for 60 months. Greiner and Widmer pointed out the project being considered will include only those documents deemed as the highest priority with lower priority documents to be digitized at a point in the future. Three bids were received and based on price, as well as research and conversations with colleagues, Greiner and Widmer stated they had made the decision to accept the COTT bid. The Board took up discussion of using ARPA funds for all or some of the project costs but took no formal action.

On motion by Seward, seconded by Fedler, the Board voted by way of roll call vote to approve Resolution 22-14 as follows and to authorize the Chairperson to sign Resolution 22-14 on behalf of the Board.

**RESOLUTION 22 - 14
ACCEPTANCE AND APPROVAL OF PRELIMINARY PLAT FOR
FOX HOLLOW SUBDIVISION**

WHEREAS, Christopher Reighard, owner of the property described herein, wishes to voluntarily subdivide the same property and have filed for approval of the Preliminary Plat of Fox Hollow Subdivision, a subdivision of real estate the part of which is described as follows, to wit:

The legal description is "FOX HOLLOW SUBDIVISION is Parcel C of the Plat of Survey as is recorded in Plat Book 9 on page 214 in the office of the Washington County Recorder, located in the Northeast 1/4 of the Southwest 1/4 of Section 7, Township 74 North, Range 7 West of the 5th P.M., Washington County, Iowa, containing 12.76 acres of which 0.85 acre is existing county road right of way."

WHEREAS, Washington County, Iowa has adopted a Subdivision Ordinance, per Chapter 354 of the Code of Iowa, as amended; and

WHEREAS, the Washington County Land Use and Planning Commission has reviewed and recommended approval of the subdivision Preliminary Plat for the Fox Hollow Subdivision; and

WHEREAS, said plat, application and the submissions have been examined by the Washington County Board of Supervisors and have been found to conform to the requirements of the Washington County Subdivision Ordinance and County Standards and the requirements of other ordinances and with the laws of the State of Iowa governing such plats;

NOW, THEREFORE, BE IT RESOLVED that the subdivision as it appears on the Preliminary Plat known as Fox Hollow Subdivision is hereby accepted and approved by the Washington County Board of Supervisors; and this approval authorizes the owner to proceed with the development of further plans and a plat in preparation for review and action regarding the Final Plat by the Board of Supervisors.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge, and authorize the chairperson to sign, a personnel change request from Secondary Roads for Jeremy McLaughlin whose final day of employment will occur April 20, 2022.

On motion by Seward, seconded by Fedler, the Board voted to approve, and authorize the Chairperson to sign, a Secondary Road Use Request from YMCA of Washington County for April 16, 2022.

On motion by Stoops, seconded by Seward, the Board voted to acknowledge the Treasurer's Quarterly Report of Fees Collected for the 3rd Quarter of FY22 and to authorize the Chairperson to sign the report on behalf of the Board. Highlights of the report, presented by Treasurer Jeff Garrett, included total motor vehicle fees of \$2,278,505.17 collected during the quarter ending March 31, 2022 with the county retaining \$75,319.10 (3.3%) of that total. The report listed other fees of \$59.00 that were collected which resulted in a total of \$75,378.10 in fees retained during the quarter. The complete report is available in the office of the Washington County Treasurer.

On motion by Yoder, seconded by Fedler, the Board voted to acknowledge a donation of \$2,000.00 to the K-9 fund from the Kalona Sales Barn, Inc.

During time allotted for comment by County Department Heads County Engineer Jacob Thorius expressed consternation with recent action taken by Governor Kim Reynolds that authorizes greater loads, in terms of weight, to be hauled by truckers.

The Board conducted a canvass of the results of the April 5, 2022, City of Washington Special Election as follows:

**STATE OF IOWA
ABSTRACT OF VOTES**

Washington County, Iowa

We, the undersigned Members of the Board of Supervisors and ex-officio County Board of Canvassers for this County, do hereby certify the following to be a true and correct abstract of the votes cast in this County at the CITY OF WASHINGTON WARD 1 Special Election held on the 5th day of April, 2022, as shown by the tally lists returned from the election precincts.

**City Council Ward 1
Washington**

Bethany Vittetoe Glinsmann
Deran DeLong
Candidate Total

Received one hundred eighteen (118) votes
Received one hundred six (106) votes
Two hundred twenty-four (224) votes

SCATTERING

Zero (0) votes

TOTAL

Two hundred twenty-four (224) votes

We therefore declare:

Bethany Vittetoe Glinsmann duly elected for the office of City Council Ward 1 for the unexpired term ending December 31, 2023.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors.

Done at Washington, Iowa, the county seat of Washington County, Iowa, this 12th day of April, 2022.

On motion by Fedler, seconded by Stoops, the Board voted to accept as final the results of the April 5, 2022, City of Washington Special Election as canvassed. The official election results are available for viewing in the Auditor's office.

At 10:40 a.m. on motion by Seward, seconded by Fedler, the Board voted to adjourn.

ATTEST:

APRIL 12, 2022

RICHARD L. YOUNG, CHAIRPERSON
Washington County Board of Supervisors

DANIEL L. WIDMER
Auditor