

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, APRIL 5, 2022**

At 9:00 a.m. Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; presentation from Sharon Telephone Company regarding broadband expansion opportunities; personnel change request – Washington County Ambulance Services; application for Class C Native Wine permit from Awe Winery LLC dba Revasser Winery; personnel change request – Board of Supervisors; WEMIGA Waste Systems Recycling Report; review bids and award contract for Grading and Surfacing Project L-K-113 on 230th Street 0.25 miles west of Lexington Blvd to Hwy 1; approval of Washington County Secondary Roads Department FY23 Five-Year Road Plan; approval of Washington County Secondary Roads Department FY23 Iowa Department of Transportation Budget; Memorandum of Understanding regarding reimbursement from SE Iowa Link (SEIL) Mental Health and Disability Services Region for County Employees/Occupancy/Equipment; proposed resolution pertaining to approval of SE Iowa Link (SEIL) Region 28E Agreement; administer Deputy Treasurer Oath of Office to Alicia Pacha; approve Certificate of Appointment of Alicia Pacha as Deputy Treasurer; personnel change requests – Treasurer; department head comment; adjourn. Supervisors Jack Seward, Jr., Bob Yoder, and Stan Stoops were also present. Supervisor Marcus Fedler was absent.

Other individuals in attendance at the meeting included the following: Sam McIntosh, KCII Radio; Kalen McCain, SE Iowa Union; Jacob Thorius, County Engineer; Jeff Garrett, County Treasurer; Alicia Pacha, Deputy Treasurer; Dan Kitchen, District Associate Judge; Scott Havel and Katie Miller, Sharon Telephone Company; and Lynn Whaley, WEMIGA Waste Management. Various other individuals participated via remote means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Seward, seconded by Yoder, the Board voted to approve the agenda as published.

There was no public comment related to agenda items.

Scott Havel and Katie Miller, on behalf of Sharon Telephone Company (STC), updated the Board concerning the progress being made by STC in providing fiber network service to the communities of Hills, Frytown, Sharon Center, Riverside, Lone Tree, and Haskins. STC has received a USDA Community Connect Grant in the amount of \$1.7 million and a \$3.2 million grant from Empower Rural Iowa Broadband to help in offsetting the cost of work in rural Riverside as well as the cost of work in rural Haskins and Lone Tree respectively. Havel also stated that STC plans to invest \$2.5 million in Washington County for fiber installation in 2022. If the Washington County Board of Supervisors approves ARPA Funding for STC it would enable STC to prioritize the rural Riverside and rural Haskins projects and expand the currently identified STC “footprint”. The Board took no formal action.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Services for full-time non-exempt employee Tonia Rebling whose rate of pay will increase to \$22.98 per hour effective April 6, 2022. Rebling recently received her designation as a Paramedic.

The Board took no action regarding an application from Awe Winery LLC, dba Revasser Winery, 1749 Yucca Avenue, Ainsworth, for a Class C Native Wine (WCN) Permit.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Washington County Board of Supervisors for the appointment of Aaron Wulf as temporary Washington County Weed Commissioner for the period of May 16, 2022, through September 15, 2022, at the rate of \$533.50 per month. Wulf will serve as Washington County Weed Commissioner in addition to his full-time duties as an employee of the Washington County Buildings and Grounds Department.

Lynn Whaley of WEMIGA Waste Systems (WEMIGA) presented a report that detailed WEMIGA activities for the first three months of calendar year 2022. During that period of time WEMIGA processed 197.9 landfill tons, 9.17 tons of paper, 8.53 tons of plastic, 33.55 tons of cardboard, 14.89 tons of tin and aluminum, 61.95 tons of recyclable material, 23 appliances, 46 televisions and other electronic devices, 4 tires, and 2 gallons of used oil. Landfill activity for the first three months of calendar year 2022 totaled 198 tons while landfill activity for the same 3-month period of 2021 totaled 214 tons. On motion by Yoder, seconded by Stoops, the Board voted to acknowledge the WEMIGA report for the first three months of calendar year 2022 as presented by Lynn Whaley of WEMIGA Waste Systems. The complete report is available for review in the Auditor’s office.

In relationship to Grading and Surfacing Project L-K-113 on 230th Street 0.25 miles west of Lexington Blvd to Hwy 1 County Engineer Jacob Thorius presented the following 3 bids for Board consideration.

<u>BIDDER</u>	<u>BIDDER ADDRESS</u>	<u>BID AMOUNT</u>
Dirty 30 Trucking & Excavating	Des Moines IA	\$374,688.00
Cole Construction Company	Keosauqua IA	\$275,272.65
DeLong Construction	Washington IA	\$227,102.35

Thorius shared that the Engineer's estimated cost of the project to be \$225,000.00 and in turn recommended that the Board accept the bid received from DeLong Construction. On motion by Seward, seconded by Yoder, the Board voted to accept the bid received from DeLong Construction in the amount of \$227,102.35 for Grading and Surfacing Project L-K-113 on 230th Street 0.25 miles west of Lexington Blvd to Hwy 1 and to authorize the Chairperson to sign pertinent documents on behalf of the Board.

Thorius explained that Iowa Code Chapter 309.22 requires completion of an annual Five-Year Road Construction Plan. He added that on March 29, 2022, the Board of Supervisors held a work session to review the proposed FY23 Secondary Roads Five-Year Road Construction Plan (Plan) which contains over \$20.239 million in estimated project expenses and an estimated \$11.734 million available for the funding of such projects. Thorius noted that while only \$11.734 million in funding is currently available, road construction projects must be included in the Plan in order to be eligible for funding. Thorius is hopeful that additional funding will become available in the future which would allow for quicker completion of construction projects. The \$11.734 million in funding comes from the following sources: \$2.250 million (19%) in local secondary road funding, \$6.459 million (55%) in Farm-to-Market state gas tax funding, \$1.375 million (12%) in federal bridge funding, and \$1.65 million (14%) in funding from the federal gas tax. The overall goal of the Plan is to continue to replace aging structures and improve gravel road systems. Projects are selected based on their anticipated impact on the entire Washington County road system as well as funding availability. Thorius also stressed that the Plan is a "living" plan that can be updated and modified as funding options change. On motion by Yoder, seconded by Stoops, the Board voted to approve the FY23 Washington County Secondary Roads Five-Year Road Construction Plan and to authorize the Chairperson to sign pertinent documents. The FY23 Plan is available for review in the office of the Washington County Engineer.

Thorius reminded that while the Secondary Roads FY23 budget had already been approved by the Board of Supervisors that same budget must also be submitted in a slightly different format to the Iowa Department of Transportation for approval. On motion by Seward, seconded by Yoder, the Board voted to approve the FY23 Iowa Department of Transportation Budget for Washington County Secondary Roads and to authorize the Chairperson to sign pertinent documents. The complete report is available by contacting the Washington County Engineer's office.

Southeast Iowa Link (SEIL) is a Mental Health & Disability Services (MHDS) Region comprised of eight counties. Each county has a local access office where individuals may apply for service funding, receive referrals and get questions answered. Each member county presently employs a Coordinator of Disability Services (CDS) to assist applicants. Along with other individuals the SEIL Board is made up of one representative from each member county. Seward, who represents Washington County on the six-county Southeast Iowa Link (SEIL) Board, briefed the Board on the continuing steps being taken with regard to the transition from county control and funding of mental health services to state control and funding of such services. He also provided background and reasoning for a proposed memorandum of understanding between (SEIL) and Washington County which would establish an entity to provide local access to mental health and disability services for residents per Senate file 2315, Division IV, Section 32, as signed into law on May 25, 2012. Terms of the proposed agreement call for the SEIL Region's Chief Executive Officer, Executive Management Team/Coordinators of Disability Services (CDS), and other various staff members to continue as employees of the individual member counties. Also contained in the proposed agreement is wording that addresses the method in which the counties that make up the SEIL Region will be reimbursed by the State of Iowa for such things as wages, health insurance, FICA, IPERS, workers compensation, and retirement pension packages among other things. The proposed agreement calls for an annual salary of \$95,053.04 for Washington County Coordinator of Disability Services Bobby Wulf plus benefits. In response to a question from Young related to how the recommended annual salary for Wulf was arrived at Seward replied that the suggested rate for Wulf was based on salaries earned by employees of the State of Iowa Mental Health and Disability Services with similar job duties as those of Wulf. The proposed agreement also calls for Washington County to be reimbursed annually by the State of Iowa in the amount of \$4,760.00 (476 sq. ft. @ \$10/sq. ft.) for office space occupied by Wulf. The Board took no formal action.

Seward next summarized a proposed resolution that if passed would establish approval of an amended 28E Agreement between SEIL and Washington County. Wording in the agreement includes authorization for Seward to authorize and sign the finalized Amended 28E Agreement on behalf of Washington County. The Board took no formal action.

District Associate Judge Daniel Kitchen administered the Oath of Office to newly-appointed Deputy Treasurer Alicia Pacha.

On motion by Seward, seconded by Yoder, the Board voted to approve a Certificate of Appointment as Deputy Treasurer for Alicia Pacha and to authorize the Chairperson to sign the document on behalf of the Board.

On motion by Yoder, seconded by Stoops, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Treasurer for full-time non-exempt Deputy Treasurer Alicia Pacha whose rate of pay will increase to \$23.59 effective April 7, 2022.

On motion by Seward, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Treasurer for Mary Sue Northup whose final day of employment occurred April 1, 2022.

There was no department head comment.

At 9:57 a.m. on motion by Yoder, seconded by Seward, the Board voted to adjourn.

ATTEST:
APRIL 5, 2022

RICHARD L. YOUNG, CHAIRPERSON
Washington County Board of Supervisors

DANIEL L. WIDMER
County Auditor