

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, MARCH 17, 2020**

At 9:00 a.m. Chairperson Jack Seward, Jr. called to order, in regular session, a meeting of the Washington County Board of Supervisors. The meeting took place in the Washington County Board of Supervisors chambers located in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; Resolution 20-15 pertaining to a temporary change to the Washington County Employee Handbook; Resolution 20-16 pertaining to a Loan Agreement providing for the issuance of \$1,665,000 General Obligation Refunding Bonds; discussion and action regarding Security Information Policy; discussion and action regarding merger of Workforce Innovation and Opportunity Act Regions 6 and Region 10; update, discussion, and action regarding Coronavirus (COVID-19); public comment; adjourn. Supervisors Stan Stoops, Abe Miller, Richard Young, and Bob Yoder were also present.

Others attending were: Mary Zielinski, The News; Gretchen Teske, SE Iowa Union; Cyndie Sinn, County IT/Budget Director; Jeff Garrett, County Treasurer; Danielle Pettit-Majewski, County Public Health Director; Jacob Thorius, County Engineer; Sue Rich, County Veteran's Affairs/General Assistance Director; Anthony Janney, Asst. County Attorney; Julie Johnson, Clerk of Court; Amber Day, Deputy Auditor; Marissa Reisen, County Emergency Management Director; Zach Rozmus, County Conservation Director; Jennine Wolf, County Environmental Health Director; Jo Greiner, County Recorder; Amber Williams, Board of Supervisors Administrative Assistant; and citizen Tom Dayton.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Yoder, seconded by Young, the Board voted to approve the agenda as published.

On motion by Miller, seconded by Young, the Board voted by way of roll call vote to approve Resolution 20-15 as follows and to authorize the Chairperson to sign Resolution 20-15 on behalf of the Board.

**RESOLUTION 20-15
TEMPORARY CHANGE TO WASHINGTON COUNTY EMPLOYEE HANDBOOK
SECTION 4.4 "SICK LEAVE"**

WHEREAS, the Washington County Supervisors understand that the Novel Coronavirus, now known as COVID-19, is causing much anxiety in the community, state, and the world. Washington County is working closely and in conjunction with Washington County Public Health, Washington County Emergency Management Coordinator, and the Iowa Dept. of Public Health (IDPH) to ensure the health and safety of Washington County employees and staff; and

WHEREAS, the virus causing COVID-19 is a new coronavirus that has not been previously identified and causes a respiratory illness ranging from a mild cold-like illness to severe respiratory disease. It is believed that the individuals most likely to contract COVID-19 are believed to be the very old and those individuals with other chronic or underlying medical conditions. There is no vaccine or treatment currently available for COVID-19 and thus prevention is very important. Experts predict there will eventually be community spread and Washington County is presently working closely with IDPH and WCPH to prepare for the occurrence of COVID-19; and

WHEREAS, COVID-19 is believed to spread primarily in the same manner as the common cold or flu which is by way of respiratory droplets produced when an individual coughs or sneezes. Individuals most at risk of becoming infected with COVID-19 are those who have been in close contact (within approximately 6 feet) of someone who has the disease. Individuals are considered to be at their most contagion point when they are most symptomatic (the sickest), and

WHEREAS, employees should notify their supervisor and stay at home if they are sick and not return to work until their temperature is below of 100.4° F or 37.8° C or when measured by an oral thermometer, and free of any other symptoms for at least 24 hours without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants). Employees who become ill after arrival to work should leave immediately. Employees are strongly encouraged to wash their hands frequently with soap and water, or an alcohol-based hand sanitizer if soap and water are not available. Employees are strongly encouraged to cover coughs and sneezes with a tissue or their elbow/inside of arm. If an employee becomes ill while traveling for work the employee is to notify their supervisor and call a healthcare provider for advice, if needed; and

WHEREAS, Washington County understands there may be employees who are either ordered or advised to home quarantine by State and Local Health Departments due to contact with a confirmed case of COVID-19, or travel to an affected area, and

WHEREAS, it is the desire of Washington County to prevent the spread of illness to its workforce and to encourage employees to be compliant with Public Health guidance, and

WHEREAS, The Washington County Board of Supervisors desires to protect employee's wages through sick time, vacation time, or other paid time, and

WHEREAS, Washington County policy presently requires a written sick slip from an employee's medical provider in the event of an absence that lasts three or more days, and

WHEREAS, employees with questions are encouraged to contact their Department Head, Department Supervisor, the Washington County Human Resources Department, Washington County Public Health, the Iowa Department of Public Health on-line at <https://idph.iowa.gov/Emerging-Health-Issues/Novel-Coronavirus>, on Twitter at @IAPublicHealth or on Facebook at IowaDepartmentofPublicHealth.

NOW, THEREFORE, Be it Resolved by the Board of Supervisors of Washington County, Iowa, as follows:

Section 1. While Washington County policy presently requires receipt of a excusal from work that is signed and dated by a medical care provider in the event of an absence that is three or more days in length, the Washington County Board of Supervisors does hereby on this date temporarily suspend such policy on a case-by-case basis in order to decrease the burden on local health care providers and to prevent the further spreading of illness.

Section 2. In the case that an employee is under an order of quarantine from the Iowa Department of Public Health, or falls under the guidance to self-quarantine, and their supervisor approves, that employee will be placed on paid administrative leave.

Section 3. Non-essential employees that are sent home and are unable to work from home, with supervisor approval, will be placed on paid administrative leave.

Section 4. The maximum vacation bank hours allowed for full time employees will be temporarily raised to 240 hours with the expectation that by December 31, 2020, the maximum banked hours allowed will return to 200 hours. The maximum vacation bank hours allowed for part time employees will be temporarily raised to 140 hours with the expectation that by December 31, 2020, the maximum banked hours allowed will return to 120 hours.

Section 5. The Washington County Board of Supervisors does hereby on this date approve these temporary changes to the Washington County Policy Handbook until further notified.

On motion by Yoder, seconded by Stoops, the Board voted by way of roll call vote to approve Resolution 20-16 as follows and to authorize the Chairperson to sign Resolution 20-16 on behalf of the Board.

RESOLUTION 20-16

Resolution authorizing and approving a Loan Agreement, providing for the issuance of \$1,665,000 General Obligation Refunding Bonds, Series 2020A, and directing the levy of taxes to pay the same

WHEREAS, the Board of Supervisors (the “Board”) of Washington County, Iowa (the “County”), has heretofore proposed to enter into a loan agreement (the “Loan Agreement”), pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of refunding the outstanding balance of the County’s General Obligation Refunding Bonds, Series 2012A, and has published notice of the proposed action and has held a hearing thereon; and

WHEREAS, it has been proposed that the County enter into the Loan Agreement with Northland Securities, Minneapolis MN (the “Purchaser”) and issue \$1,665,000 General Obligation Refunding Bonds, Series 2020A (the “Bonds”) in evidence of its obligations under the Loan Agreement; and

WHEREAS, the Purchaser prepared a certain Bond Purchase Agreement (the “Bond Purchase Agreement”) with respect to the Loan Agreement and the Bonds, and the Board has previously approved the Bond Purchase Agreement and has made provision for its execution and delivery; and

WHEREAS, it is now necessary to take final action for approval of the Loan Agreement and authorization of the issuance of the Bonds;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Washington County, Iowa, as follows:

Section 1. The County shall enter into the Loan Agreement with the Purchaser in substantially the form as has been placed on file with the Board, providing for a loan to the County in the principal amount of \$1,665,000, for the purpose set forth in the preamble hereof.

The Chairperson of the Board and County Auditor are hereby authorized and directed to sign the Loan Agreement on behalf of the County, and the Loan Agreement is hereby approved.

Section 2. The Bonds are hereby authorized to be issued in evidence of the obligation of the County under the Loan Agreement, in the total aggregate principal amount of \$1,665,000, to be dated April 7, 2020, in the denomination of \$5,000 each, or any integral multiple thereof, maturing on June 1 in each of the years, in the respective principal amounts and bearing interest at the respective rates as follows:

| <u>Date</u> | <u>Principal Amount</u> | <u>Interest Rate Per Annum</u> | <u>Date</u> | <u>Principal Amount</u> | <u>Interest Rate Per Annum</u> |
|-------------|-------------------------|--------------------------------|-------------|-------------------------|--------------------------------|
| 2021 | \$245,000 | 4.00% | 2024 | \$280,000 | 4.00% |
| 2022 | \$265,000 | 4.00% | 2025 | \$295,000 | 4.00% |
| 2023 | \$275,000 | 4.00% | 2026 | \$305,000 | 4.00% |

Section 3. UMB Bank, n.a. is hereby designated as the Registrar and Paying Agent for the Bonds and may be hereinafter referred to as the “Registrar” or the “Paying Agent”. The County shall enter into an agreement (the “Registrar/Paying Agent Agreement”) with the Registrar, in substantially the form as has been placed on file with the Board; the Chairperson and County Auditor are hereby authorized and directed to sign the Registrar/Paying Agent Agreement on behalf of the County; and the Registrar/Paying Agent Agreement is hereby approved.

The Bonds are not subject to redemption prior to maturity.

Accrued interest on the Bonds shall be payable semiannually on the first day of June and December in each year, commencing December 1, 2020. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months. Payment of interest on the Bonds shall be made to the registered owners appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding the interest payment date and shall be paid to the registered owners at the addresses shown on such registration books. Principal of the Bonds shall be payable in lawful money of the United States of America to the registered owners or their legal representatives upon presentation and surrender of the Bond or Bonds at the office of the Paying Agent.

The Bonds shall be executed on behalf of the County with the official manual or facsimile signature of the Chairperson of the Board and attested with the official manual or facsimile signature of the County Auditor, and shall be fully registered Bonds without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bonds shall not be valid or become obligatory for any purpose until the Certificate of Authentication thereon shall have been signed by the Registrar.

The Bonds shall be fully registered as to principal and interest in the names of the owners on the registration books of the County kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owners or their legal representatives or assigns. Each Bond shall be transferable only upon the registration books of the County upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Bonds shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 4. Notwithstanding anything above to the contrary, the Bonds shall be issued initially as Depository Bonds, with one fully registered Bond for each maturity date, in principal amounts equal to the amount of principal maturing on each such date, and registered in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York (“DTC”). On original issue, the Bonds shall be deposited with DTC for the purpose of maintaining a book-entry system for recording the ownership interests of its participants and the transfer of those interests among its participants (the “Participants”). In the event that DTC determines not to continue to act as securities depository for the Bonds or the County determines not to continue the book-entry system for recording ownership interests in the Bonds with DTC, the County will discontinue the book-entry system with DTC. If the County does not select another qualified securities depository to replace DTC (or a successor depository) in order to continue a book-entry system, the County will register and deliver replacement bonds in the form of fully registered certificates, in authorized denominations of \$5,000 or integral multiples of \$5,000, in accordance with instructions from Cede & Co., as nominee for DTC. In the event that the County identifies a qualified securities depository to replace DTC, the County will register and deliver replacement bonds, fully registered in the name of such depository, or its nominee, in the denominations as set forth above, as reduced from time to time prior to maturity in connection with redemptions or retirements by call or payment, and in such event, such depository will then maintain the book-entry system for recording ownership interests in the Bonds.

Ownership interest in the Bonds may be purchased by or through Participants. Such Participants and the persons for whom they acquire interests in the Bonds as nominees will not receive certificated Bonds, but each such Participant will receive a credit balance in the records of DTC in the amount of such Participant’s interest in the Bonds, which will be confirmed in accordance with DTC’s standard procedures. Each such person for which a Participant

has an interest in the Bonds, as nominee, may desire to make arrangements with such Participant to have all notices of redemption or other communications of the County to DTC, which may affect such person, forwarded in writing by such Participant and to have notification made of all interest payments.

The County will have no responsibility or obligation to such Participants or the persons for whom they act as nominees with respect to payment to or providing of notice for such Participants or the persons for whom they act as nominees.

As used herein, the term "Beneficial Owner" shall hereinafter be deemed to include the person for whom the Participant acquires an interest in the Bonds.

DTC will receive payments from the County, to be remitted by DTC to the Participants for subsequent disbursement to the Beneficial Owners. The ownership interest of each Beneficial Owner in the Bonds will be recorded on the records of the Participants whose ownership interest will be recorded on a computerized book-entry system kept by DTC.

When reference is made to any action which is required or permitted to be taken by the Beneficial Owners, such reference shall only relate to those permitted to act (by statute, regulation or otherwise) on behalf of such Beneficial Owners for such purposes. When notices are given, they shall be sent by the County to DTC, and DTC shall forward (or cause to be forwarded) the notices to the Participants so that the Participants can forward the same to the Beneficial Owners.

Beneficial Owners will receive written confirmations of their purchases from the Participants acting on behalf of the Beneficial Owners detailing the terms of the Bonds acquired. Transfers of ownership interests in the Bonds will be accomplished by book entries made by DTC and the Participants who act on behalf of the Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interest in the Bonds, except as specifically provided herein. Interest and principal will be paid when due by the County to DTC, then paid by DTC to the Participants and thereafter paid by the Participants to the Beneficial Owners.

Section 5. The Bonds shall be in substantially the following form: (Form of Bond)

UNITED STATES OF AMERICA

STATE OF IOWA

WASHINGTON COUNTY

GENERAL OBLIGATION REFUNDING BOND, SERIES 2020A

No. _____ \$ _____

| | | | |
|-------|---------------|---------------|-------|
| RATE | MATURITY DATE | BOND DATE | CUSIP |
| 4.00% | June 1, _____ | April 7, 2020 | |

Washington County (the "County"), Iowa, for value received, promises to pay on the maturity date of this Bond to
Cede & Co.
New York, NY

or registered assigns, the principal sum of

THOUSAND DOLLARS

in lawful money of the United States of America upon presentation and surrender of this Bond at the office of UMB Bank, n.a., West Des Moines, Iowa (hereinafter referred to as the "Registrar" or the "Paying Agent"), with interest on said sum, until paid, at the rate per annum specified above from the date of this Bond, or from the most recent interest payment date on which interest has been paid, on June 1 and December 1 of each year, commencing December 1, 2020, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable hereto. Interest on this Bond is payable to the registered owner appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding the interest payment date, and shall be paid to the registered owner at the address shown on such registration books.

This Bond shall not be valid or become obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Registrar.

This Bond is one of a series of General Obligation Refunding Bonds, Series 2020A (the "Bonds"), issued in the aggregate principal amount of \$1,665,000 by the County to evidence its obligation under a certain Loan Agreement, dated as of April 7, 2020 (the "Loan Agreement"), entered into by the County for the purpose of paying the cost, to that extent, of refunding the outstanding balance of the County's General Obligation Refunding Bonds, Series 2012A.

The Bonds are issued pursuant to and in strict compliance with the provisions of Sections 331.402(3) and 331.443 of the Code of Iowa, 2019, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the County Board of Supervisors authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of the Bonds (the "Resolution"), and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds are not subject to redemption prior to maturity.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the County in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The County, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the County, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Bond were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the County for the payment of the principal of and interest on this Bond as the same will respectively become due; and that the total indebtedness of the County, including this Bond, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, Washington County, Iowa, by its Board of Supervisors, has caused this Bond to be executed with the duly authorized facsimile signature of its Chairperson and attested with the duly authorized facsimile signature of its County Auditor, all as of April 7, 2020.

WASHINGTON COUNTY, IOWA

By (DO NOT SIGN)
Chairperson, Board of Supervisors

Attest:
(DO NOT SIGN)
County Auditor

Registration Date: (Registration Date)

REGISTRAR'S CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned Resolution.

UMB Bank, n.a.

Registrar

By (Authorized Signature)
Authorized Officer

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

| | | | |
|---------|---|--|--|
| TEN COM | - | as tenants in common | UTMA _____ |
| TEN ENT | - | as tenants by the entireties | (Custodian) |
| JT TEN | - | as joint tenants with right of survivorship and not as tenants in common | As Custodian for _____ (Minor) under Uniform Transfers to Minors Act _____ (State) |

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

(Signature guarantee must be provided in accordance with the prevailing standards and procedures of the Registrar and Transfer Agent. Such standards and procedures may require signatures to be guaranteed by certain eligible guarantor institutions that participate in a recognized signature guarantee program.)

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. The Bonds shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration, authentication and delivery to or upon the direction of the Purchaser, upon receipt of the loan proceeds (the

“Proceeds”), and all action heretofore taken in connection with the Loan Agreement and the sale of the Bonds is hereby ratified and confirmed in all respects.

Section 7. As required by Chapter 76 of the Code of Iowa, and for the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there is hereby ordered levied on all the taxable property in the County in each of the years while the Bonds or any of them are outstanding, a tax sufficient for that purpose, and in furtherance of this provision, but not in limitation thereof, there is hereby levied on all the taxable property in the County the following direct annual tax for collection in each of the following fiscal years:

For collection in the fiscal year beginning July 1, 2020,
sufficient to produce the net annual sum of \$321,590;

For collection in the fiscal year beginning July 1, 2021,
sufficient to produce the net annual sum of \$321,800;

For collection in the fiscal year beginning July 1, 2022,
sufficient to produce the net annual sum of \$321,200;

For collection in the fiscal year beginning July 1, 2023,
sufficient to produce the net annual sum of \$315,200;

For collection in the fiscal year beginning July 1, 2024,
sufficient to produce the net annual sum of \$319,000;

For collection in the fiscal year beginning July 1, 2025,
sufficient to produce the net annual sum of \$317,200.

Section 8. A certified copy of this resolution shall be filed with the County Auditor, and the Auditor is hereby instructed to enter for collection and assess the taxes hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Bonds remain outstanding and unpaid, any funds of the County which may lawfully be applied for such purpose may be appropriated, budgeted and, if received, used for the payment of the principal of and interest on the Bonds as the same become due, and if so appropriated, the taxes for any given fiscal year as provided for in Section 7 of this Resolution, shall be reduced by the amount of such alternate funds as have been appropriated for said purpose and evidenced in the County’s budget.

Section 9. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current available funds of the County in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds in the sum thus advanced.

Section 10. It is the intention of the County that interest on the Bonds be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the “Internal Revenue Code”). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Bonds will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Bonds as “Qualified Tax Exempt Obligations” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 11. The Securities and Exchange Commission (the “SEC”) has promulgated certain amendments to Rule 15c2-12 under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12) (the “Rule”) that make it unlawful for an underwriter to participate in the primary offering of municipal securities in a principal amount of \$1,000,000 or more unless, before submitting a bid or entering into a purchase contract for such securities, an underwriter has reasonably determined that the issuer or an obligated person has undertaken in writing for the benefit of the holders of such securities to provide certain disclosure information to prescribed information repositories on a continuing basis so long as such securities are outstanding.

On the date of issuance and delivery of the Bonds, the County will execute and deliver a Continuing Disclosure Certificate pursuant to which the County will undertake to comply with the Rule. The County covenants and agrees that it will comply with and carry out the provisions of the Continuing Disclosure Certificate. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the Rule and the Continuing Disclosure Certificate.

Section 12. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

75%, state share exceeding 10%, and the local share being a minimum of 15% of the total cost project cost. The *minimum* 15% local share can be either cash or in-kind match, and prior to maturity any or all of the Series 2012A Bonds maturing after June 1, 2019 (the “Callable Series 2012A Bonds”); and

WHEREAS, the Board has proposed to enter into a loan agreement (the “Loan Agreement”) in an amount not to exceed \$1,850,000 for the purpose of refunding the Callable Series 2012A Bonds as of April 8, 2020, and has published notice and held a hearing on the proposal; and

WHEREAS, it has been proposed that the County enter into the Loan Agreement with Northland Securities, Minneapolis, MN (the “Underwriter”) and issue General Obligation Refunding Bonds, Series 2020A, in the amount of \$1,665,000 (the “Bonds”) in evidence of its obligations under the Loan Agreement; and

WHEREAS, a certain Bond Purchase Agreement (the “Bond Purchase Agreement”) has been prepared setting forth the terms of the Bonds and the understanding between the County and the Underwriter, and it is now necessary to make provision for the approval of the Bond Purchase Agreement; and

WHEREAS, it is also necessary to authorize the early redemption of the Callable Series 2012A Bonds;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Washington County, Iowa, as follows:

Section 1. The Bond Purchase Agreement is hereby approved in substantially the form as presented to this Board. The Chairperson and County Auditor are hereby authorized and directed to execute and deliver the Bond Purchase Agreement to the Underwriter.

Section 2. UMB Bank, n.a., West Des Moines, Iowa, as Registrar and Paying Agent for the Series 2012A Bonds is hereby authorized to take all action necessary to call the Callable Series 2012A Bonds for redemption as of April 8, 2020 (the “Redemption Date”), and is further authorized and directed to give notice of such redemption by sending notice to each of the registered owners of the Callable Series 2012A Bonds to be redeemed at the addresses shown on the County’s registration books, not less than 30 days prior to the Redemption Date.

Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

On motion by Young, seconded by Miller, the Board voted to approve the Washington County Security Information Policy as follows and to authorize the Chairperson to sign the Washington County Security Information Policy on behalf of the Board.

Washington County Security Information Policy

The Washington County Board of Supervisors has determined that certain confidential information developed and maintained by the County concerning security procedures and emergency preparedness, if disclosed, would reasonably be expected to jeopardize such employees, visitors, persons, or property.

The following information shall be kept confidential unless otherwise ordered by the court, by the lawful custodian of the records, or by another person duly authorized to release such information.

Information directly related to vulnerability assessments.

Information contained in records related to security measures such as security and response plans, security codes and combinations, passwords, restricted area passes, keys, and security or response procedures.

Emergency response protocols.

Architectural, engineering, or construction diagrams.

Information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures of the county to attack.

For the protecting of Washington County Employees, visitors to Washington County Facilities, individuals in the care, custody, or control of Washington County, and for the protection of Washington County property, the Washington County Board of Supervisors hereby adopts the Washington County Security Information Policy pursuant to Iowa Code Section 22.7(50).

The Board took up a brief discussion regarding a proposed merger of Region 6 and Region 10 related to the Workforce Innovation and Opportunity Act. Board members expressed desire for more information. The Board took no formal action.

Seward provided a list of sources of assistance for individuals troubled by the Corona Virus pandemic and encouraged such individuals to seek help.

Seward read the following statement provided by Mental Health and Disability Services Director Bobbi Wulf who was unable to attend the meeting. “With the recent COVID-19 events, individuals may find this time of increased uncertainty causing some increased stress and anxiety. Our mental health providers are here to offer support and may be implementing measures to continue providing services in the safest way possible. Because this situation is fluid and changing daily, our mental health providers will be closely monitoring recommendations by the Center for Disease Control and Iowa Department of Public Health regarding the COVID-19 pandemic and will continue making adjustments, as needed to best support our communities. Please contact your mental health professionals by phone to discuss treatment options. If you’re experiencing an emotional crisis, please reach out.” The Board took no formal action.

Stoops moved and Miller seconded a motion as follows: “Effective at noon today, March 17, 2020 and for as long as the national and state emergency declaration exists regarding the COVID19 Corona Virus Pandemic, Washington County Courthouse business will be conducted with essential personnel only, and person-to-person business will be conducted only when absolutely necessary, and then by appointment only. During this time the Washington County Courthouse will be closed to the general public. A phone directory for county offices will be posted, and updated information will be available on the official Washington County, Iowa, website at <http://co.washington.ia.us>.” Discussion ensued with Young referencing individuals unable to make payments by electronic means. Treasurer Jeff Garrett responded by stating that other payment methods are available such as regular mail, exterior drop box, or by telephoning the appropriate Courthouse office to make other arrangements. Discussion followed on whether the resolution currently being discussed should apply to all County facilities. Seward Jr. called for a vote on the motion and the motion passed.

On motion by Stoops, seconded by Miller, the Board voted to reconsider and modify the preceding motion by replacing the word “Courthouse” with the word “facilities” where applicable and appropriate. The modified motion is as follows: “Effective at noon today, March 17, 2020 and for as long as the national and state emergency declaration exists regarding the COVID19 Corona Virus Pandemic, Washington County business will be conducted by essential personnel only, and person-to-person business will be conducted only when absolutely necessary, and then by appointment only. During this time Washington County facilities will be closed to the general public. A phone directory for county offices will be posted, and updated information will be available on the official Washington County website at <http://co.washington.ia.us>.”

Seward reminded that Iowa State Court operations are not bound by local decisions and local County officials are attempting to make allowances for that. Seward emphasized that Iowa State Court operations are not cancelled. Questions should be addressed to the office of the Washington County Clerk of Court or the office of the Washington County Attorney. The Board took no formal action.

The Supervisors held a brief discussion regarding the possibility of holding Board meetings on alternate weeks in order to decrease the health hazard created when individuals are gathered in one relatively small area. The Board took no formal action.

There was no public comment.

At 10:20 a.m. on motion by Miller, seconded by Young, the Board voted to adjourn.

ATTEST:
MARCH 17, 2020

JACK SEWARD, JR.
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor