

**THE REGULAR MEETING OF THE  
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)**

**March 11th, 2021**

**\*\*\*Meeting was made available to the public via Zoom audio/video call**

**Meeting to order:** President Craig Capps called the meeting to order at 4:30 PM at the Washington County Conservation Center at Marr Park.

**Roll call:**

**BOARD MEMBERS PRESENT:** Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier and Stan Stoops

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Executive Director Zach Rozmus

**GUESTS PRESENT:**

**Approval of agenda:** A motion was made to approve the agenda as provided by Kim Prier and seconded by Stan Stoops. Carried unanimously.

**Review previous meeting minutes:** A motion was made by Bill Nickell to approve the February 11th, 2021 regular meeting minutes. Motion was seconded by Barb Donkersloot and carried unanimously

**DISCUSSIONS AND ACTIONS:**

**a. Kewash Phase 2**

- a. Rozmus presented the final check plans provided by MSA pertaining to Phase 2 of the Kewash Paving and Enhancements. Rozmus added that the project was on schedule for the June of 2021 bid letting with a construction to follow in the fall.
- b. Kim Prier made a motion to approve resolution no. 03-11-2021-01, which formally accepts the checks plans as provided by MSA. Motion was seconded by Barb Donkersloot. Roll call votes are listed below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier	X			

Resolution passed 5-0.

**b. Trail Snow Removal**

- a. Rozmus advised the board that in the past few years the topic of trail snow removal has come up more and more. Recent trail paving projects have substantially increased year round trail usage and thus the question of snow removal. Currently the WCCB does not do any snow removal on our recreation trails, and have instead tried to promote snow shoeing and cross country skiing. Rozmus advised that he believed that the department had the staffing available to add snow removal but said that the liability associated with it was the bigger question mark. Rozmus stated that it wasn't as simple as just starting to remove snow next winter that a written snow policy would need to be constructed that included input from the board's insurance provider.
- b. Board Member Craig Capps asked about snow removal equipment. To which Rozmus advised that additional equipment would likely be needed and would require budgeting in future fiscal years.
- c. Rozmus concluded the conversation by advising that he would reach out to the county's insurance provider and then report back to the board. Rozmus advised that he believed the snow removal would be well received by the community and would allow additional access to the trail.

**c. 2021 Prescribed Burn Plan**

- a. Rozmus presented the 2021 Prescribed Burn Plan for WCCB managed acres as prepared by Fritz Engel.

**Updates:**

**i. Sockum Ridge Management**

- a. The shelter wood cut at Sockum had begun but was unfortunately slowed by wet ground conditions. Rozmus stated that he was very impressed with the communication of the contractor and he felt confident that the project would be completed in a timely manner.

**ii. Water Building Upgrades**

- a. The new cone bottom water tank had been installed by the WCCB staff in the water building. Rozmus said it was a great team effort to complete the install and that it saved the WCCB at least \$20,000 by completing the install in house. Rozmus anticipated that the water would be turned on to the entire park in the early part of April.

**iii. Campground Electrical**

- a. Supplies pertaining to the campground electrical upgrade continue to arrive. Rozmus hoped that the installation of the 50 amp service would begin in the coming weeks depending on the weather.

**iv. Southdown Development**

- a. Rozmus stated that work was being done with CJ Moyna and the City of Kalona to prepare for an upcoming grant opportunity. Otherwise similar to other projects, WCCB was waiting for drier weather and ground conditions to continue work on the new trail systems.

**Review of monthly reports**

Maintenance Technician Fritz Engel's monthly report was provided and reviewed.

Ranger/Technician Cody Smith's monthly report was provided and reviewed.

Ranger/Technician Brett Johnson's monthly report was provided and reviewed.

Naturalist Assistant Randi Brase's monthly report was provided and reviewed.

Naturalist Megan Jorgensen's monthly report was provided and reviewed.

Executive Director Zach Rozmus' monthly report was provided and reviewed.

**Bills**

During this time the bills totaling \$7,647.86 for the month of March, 2021 were presented to the board.

TO WHOM	FOR	AMOUNT
Ace-N-More	Tow strap, bird seed, paint, washer fluid, cleaner, reducer brush, clothing - Fritz	\$602.30
Agriland	LP	\$1,264.65
Archers Appliance & Electronic	Cell phone protection	\$31.98
Arnold Motor	Oil, filter, coolant, brake cleaner	\$115.79
Cash-N-Carry Chemicals	Herbicide	\$56.00
Copy Systems	Monthly contract	\$51.47

Eastern Iowa Light & Power	Monthly electricity	\$988.44
Fench Reneker Associates	Engineering Services	\$2,760.00
Jims Small Engine	DR Mower	\$755.79
John Deere Financial	Screws	\$37.26
State Hygienic Lab	Water Testing	\$0.50
US Cellular	Monthly cell service	\$272.60
VISA	SAM ID, Calendar, batteries, boots, subscriptions, clothing - coordinator	\$705.96
Walmart	Filters, cookware	\$29.78
Washington Lumber	Barricade lumber	\$343.14
Windstream	Monthly internet	\$154.08
WMPF Group LLC	Ad for electrical bids	\$80.42
<b>TOTAL BILLS</b>		<b>\$7,647.86</b>

**Meeting Adjourned:** A motion was made by Stan Stoops and seconded by Bill Nickell to adjourn the meeting at 5:41PM. Motion was carried unanimously.

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**SIGNATURE**

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**DATE**