

**THE REGULAR MEETING OF THE  
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)  
February 10th, 2022**

**Meeting to order:** President Craig Capps called the meeting to order at 4:30 PM at the Washington County Conservation Center at Marr Park.

**Roll call:**

**BOARD MEMBERS PRESENT:** Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier, Stan Stoops

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Executive Director Zach Rozmus, Naturalist Megan Jorgensen

**GUESTS PRESENT:**

**Approval of agenda:** A motion was made to approve the agenda as provided by Kim Prier and seconded by Stan Stoops. Carried unanimously.

**Review previous meeting minutes:** A motion was made by Bill Nickell to approve the January 13<sup>th</sup>, 2022 regular meeting minutes. Motion was seconded by Stan Stoops and carried unanimously.

**DISCUSSIONS AND ACTIONS:**

**a. AmeriCorps Naturalist Intern**

Jorgensen and Rozmus advised the board that the environmental education staff was going through the process of pursuing an AmeriCorp intern for the summer of 2022. The intern would assist with the preparation and facilitation of Washington County Conservation summer programming. Rozmus advised that the application process was complete and that his recommendation was for the board to make a motion to approve an AmeriCorp Intern for the summer of 2022 for quarter time (450hrs).

At this time Kim Prier made a motion to approve a quarter time (450hrs) AmeriCorp summer intern position at Washington County Conservation for the summer of 2022. Motion was seconded by Bill Nickell and carried unanimously.

**b. Kewash Easement**

Rozmus delivered an overview of the public hearing that occurred on February 8<sup>th</sup>, 2022 regarding the release of a portion of a Kewash easement for board members who were unable to attend in person to avoid a quorum.

**c. Hayes Timber Management**

Rozmus informed those present that he was in the process of developing a potential course of action to control/eliminate an infestation of invasive bush honeysuckle that has begun to take over Hayes Timber in Washington. Rozmus stated that he intended to meet with a DNR District Forester in the coming weeks to begin the process of creating a specific management plan. Rozmus expressed concern that the honeysuckle would choke out native shrubs and tree regeneration. Rozmus stated that Hayes Timber was managed as a wildlife preserve so it was imperative that the WCCB did their due diligence to ensure a proper course of action was taken.

**d. Marr Park Internet**

Rozmus advised that he was in the process of exploring future internet expansion projects for Marr Park that would include a new fiber optic line. The expansion project would include Wi-Fi being provided to a large majority of Marr Park.

**e. Seasonal Staff**

Rozmus stated that in the coming weeks he would be posting job openings for two summer aide seasonal positions.

## **Updates:**

a. **Kewash Phase 2**

Rozmus advised that he submitted the last reimbursement for DOT funds pertaining to the project. Then advised that the only remaining items pertaining to the project would be related to the Washington County Riverboat Grant, and the installation of amenities.

b. **Sockum Ridge Management**

Rozmus announced that the ongoing timber management project at Sockum Ridge would be completed in the coming days. Rozmus advised that he was extremely happy with the results of the select harvest and that it would greatly increase oak regeneration and growth rates in that area for years to come.

## **Review of monthly reports**

Maintenance Technician Fritz Engel's monthly report was provided and reviewed.

Ranger/Technician Cody Smith's monthly report was provided and reviewed.

Ranger/Technician Brett Johnson's monthly report was provided and reviewed.

Naturalist Assistant Randi Brase's monthly report was provided and reviewed.

Naturalist Megan Jorgensen's monthly report was provided and reviewed.

Executive Director Zach Rozmus' monthly report was provided and reviewed.

| <u>TO WHOM</u>                        | <u>FOR</u>   | <u>AMOUNT</u>            |
|---------------------------------------|--|--------------------------|
| <u>Ace-N-More</u>                     | <u>Boots, air filter, cleaning supplies, propane tank, garden sprayer, clothing - Randi, hand tools, wax worms</u> | <u>\$372.35</u>          |
| <u>Agriland</u>                       | <u>Propane</u>   | <u>\$1,248.07</u>        |
| <u>Arnold Motor</u>                   | <u>Oil, filters, degreaser, wash, cleaner</u>  | <u>\$341.30</u>          |
| <u>Brett Johnson</u>                  | <u>Winterfest meals</u>  | <u>\$47.73</u>           |
| <u>CJ Cooper</u>                      | <u>CDL drug testing</u>  | <u>\$35.00</u>           |
| <u>Copy Systems</u>                   | <u>Monthly contract</u>  | <u>\$88.46</u>           |
| <u>Eastern Iowa Light &amp; Power</u> | <u>Monthly electricity - December &amp; January</u>  | <u>\$1,845.93</u>        |
| <u>Fritz Engel</u>                    | <u>Winterfest meals and parking meter</u>  | <u>\$58.02</u>           |
| <u>Ideal Ready Mix</u>                | <u>Memorial bench concrete</u>   | <u>\$360.00</u>          |
| <u>Impressions Computers</u>          | <u>Computer service</u>  | <u>\$275.00</u>          |
| <u>Megan Jorgensen</u>                | <u>Winterfest meals</u>  | <u>\$45.69</u>           |
| <u>MSA Professional Services</u>      | <u>Kewash Engineering</u>  | <u>\$586.40</u>          |
| <u>Randi Brase</u>                    | <u>Winterfest meals</u>  | <u>\$24.58</u>           |
| <u>US Cellular</u>                    | <u>Monthly cell service</u>  | <u>\$261.70</u>          |
| <u>VISA</u>                           | <u>Program materials, mice</u>   | <u>\$138.78</u>          |
| <u>Walmart</u>                        | <u>Turtle tank filters</u>   | <u>\$6.12</u>            |
| <u>Wemiga Waste</u>                   | <u>Trash removal</u>   | <u>\$300.00</u>          |
| <u>Windstream</u>                     | <u>Monthly internet</u>  | <u>\$187.33</u>          |
| <u>Zach Rozmus</u>                    | <u>Winterfest meal</u>   | <u>\$29.00</u>           |
|                                       |  |                          |
| <b><u>TOTAL BILLS</u></b>             |  | <b><u>\$6,251.46</u></b> |

**Bills**

During this time a summary of the bills totaling \$6,251.46 for the month of February, 2022 were presented to the board.

**Meeting Adjourned:** A motion was made by Stan Stoops and seconded by Bill Nickell to adjourn the meeting at 5:55 PM. Motion was carried unanimously.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE