

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING
TUESDAY, JANUARY 26, 2021**

At 9:02 am Chairperson Richard Young called to order in regular session a meeting of the Washington County Board of Supervisors which took place in the Washington County Courthouse. Items on the agenda included the following: approval of agenda; public comment related to agenda items; acknowledgment of K-9 fund donation; Annual Report and FY22 funding request – Washington County Fair Board; Quarterly Report – Sheriff; personnel change request – Ambulance; review bids and award contract for PCC Pavement Widening with PCC Resurfacing project STBG-SWAP-C092(114)-- FG-92 on W61 (Riverside Road) from G26 north to Spruce Avenue; Resolution 21-01 to authorize the County Engineer to sign Doc Express contract documents related to PCC Paving project STBG-SWAP-C092(114)--FG-92 on W61 (Riverside Road) from G26 north to Spruce Avenue; COVID update; discussion and possible action regarding proposed changes to the Washington County Employee Manual; appointment of individuals to the position of Civil Process Server; appointment of individuals to various commissions, boards, and committees; establish time, date, and location for public hearing regarding proposed Ordinance 21-01 related to wind energy; department head comment; adjourn. Supervisors Jack Seward, Bob Yoder, Stan Stoops, and Abe Miller were also present.

Others attending were: Jeremy Peck and Pat Curl, County Ambulance Service; Jacob Thorius, County Engineer; Zach Rozmus, County Conservation Director; Jared Schneider, Nolan Burke and Bill Fiordelise, County Sheriff's Office; Marissa Reisen, County Emergency Management Coordinator; Mary Audia, Washington Economic Development Group. Various other individuals listened and/or watched remotely by way of electronic means.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Miller, seconded by Stoops, the Board voted to approve the agenda with the deletion of the following item from the published agenda: Annual Report and FY22 funding request – Washington County Fair Board.

There was no public comment.

On motion by Yoder, seconded by Seward, the Board voted to acknowledge a donation to the Washington County Sheriff's K-9 fund in the amount of \$10,000.00 from the Washington County Riverboat Foundation.

On motion by Miller, seconded by Stoops, the Board voted to acknowledge receipt of the Washington County Sheriff's Quarterly Report for the 2nd quarter of FY21. The report, presented by Deputy Bill Fiordelise, included a beginning balance of \$2,114.53, total receipts including unallocated funds in the amount of \$55,453.21, reimbursement of \$14.40 in bank fees, total disbursements of \$52,855.18 and an ending balance of \$4,726.96. The complete report is available in the office of the County Auditor.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from Washington County Ambulance Service for Ken Miller whose last day of employment will occur on February 5, 2021.

County Engineer Jacob Thorius presented the board with seven bids for PCC Pavement Widening with PCC Resurfacing project STBG-SWAP-C092(114)-- FG-92 which is planned to take place on a 6-mile portion of County Road W61 (Riverside Road) from County Road G26 north to Spruce Avenue. The bids received were as follows:

Flynn Company, Inc., Dubuque, IA.	\$3,540,987.57
Manatt's, Inc., Brooklyn, IA.	\$3,542,774.79
Streb Construction Company Inc., Coralville, IA.	\$3,562,186.56
Cedar Valley Corporation, LLC, Waterloo, IA.	\$3,676,743.09
Croell, Inc., New Hampton, IA.	\$3,772,105.99
Jones Contracting Corporation, West Point, IA.	\$3,872,777.00
Heuer Construction, Inc., Muscatine, IA.	\$4,137,588.71

The Engineer's estimated cost for the project was \$3,600,000.00. On motion by Seward, seconded by Stoops, the Board voted to accept the bid for PCC Pavement Widening with PCC Resurfacing project STBG-SWAP-C092(114)-- FG-92 in the amount of \$3,540,987.57 from Flynn Company, Inc., of Dubuque, IA., and to authorize the County Engineer and/or the Board Chairperson to sign pertinent documents. Terms of the contract call for a late start date of August 9, 2021, for the project and a maximum of 60 work days. The start date for the project is yet to be determined. The project will complete the repaving of W61 which began three years ago.

On motion Miller, seconded by Yoder, the Board voted by way of roll call vote to approve Resolution 21-01 as follows and to authorize the Chairperson to sign Resolution 21-01 on behalf of the Board.

RESOLUTION 21-01

APPROVAL OF RIVERSIDE ROAD PCC PAVEMENT WIDENING WITH PCC RESURFACING PROJECT and COUNTY ENGINEER AUTHORIZATION TO SIGN CONTRACT DOCUMENT IN DOC EXPRESS

WHEREAS, the Board of Supervisors of Washington County, Iowa, hereafter referred to as “the Board”, believes the Riverside Road PCC Pavement Widening with PCC Resurfacing Project, STBG-SWAP-C092(114)--FG-92, hereafter referred to as “the project”, is in the best interest of Washington County, Iowa, and the residents there of. The project is defined as a PCC Pavement Widening with PCC Resurfacing on W61, from G26 north to Spruce Avenue; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Washington County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Flynn Company, Inc. in the amount of \$3,540,987.57 and awards the associated contract to the same;

BE IT FURTHER RESOLVED all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the dated of its approval as provided by law;

BE IT FURTHER RESOLVED by the Washington County Board of Supervisors, that, after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance Jacob Thorius, the County Engineer for Washington County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

County Public Health Director Danielle Pettit-Majewski shared that in Washington County as of as of 9:00 a.m. on January 26, 2021, a total of 10,393 tests had been conducted to detect for COVID-19 with such tests yielding 2,2238 positive results. Positive results in the previous 7 days totaled 48 while positive results in the previous 14 days totaled 126. Meanwhile, a total of 1,846 individuals have recovered from COVID-19 according to Pettit-Majewski. A total of 516 serology tests have been conducted in Washington County with such tests yielding 75 reactive cases. The Return to Learn percent positivity rate for Johnson County and Jefferson County is 9% and 8% respectively while the Washington County rate is 11%. A total of 33 deaths in Washington County have been attributed to COVID-19 while statewide the total is 4,488. At the present time a total of 2 individuals in Washington County are presently hospitalized while statewide the total is 415. Long-term care outbreaks in the state total 60 which includes 3 in Washington County. The statewide number of vaccines administered is 195,260 which includes 1,548 in Washington County. The Board took no formal action.

The Board held a lengthy discussion regarding proposed changes to the Washington County Employee Information Handbook but took no action.

On motion by Seward, seconded by Miller, the Board voted to approve re-appointment of Richard Conrad and Cody Kreutz to the position of Civil Process Server, with terms ending December 31, 2024.

There were no appointments of individuals to various commissions, boards, and committees.

On motion by Seward, seconded by Yoder, the Board voted to establish 7:00 pm on Wednesday, February 17, 2021 as the time and date for a public hearing regarding proposed Ordinance 21-01 related to wind energy. The site for the public hearing is still being finalized.

At 10:55 am on motion by Seward, seconded by Stoops, the Board voted to go into recess until 1:00 pm.

At 1:00 pm on motion by Miller, seconded by Seward, the Board voted to go back into session.

The Board renewed its earlier discussion regarding proposed changes to the Washington County Employee Information Handbook and ultimately passed the following motions:

On motion by Seward, seconded by Stoops, the Board voted for purposes of computing overtime that all paid time shall count as time worked, unless otherwise indicated in the Washington County Employee Information Handbook.

On motion by Seward, seconded by Stoops, the Board voted to approve language stating that any employee that is called in to work any hours that are not contiguous with the employee’s normal work schedule, as determined by the employee’s department head, will receive a minimum of two (2) hours pay. Such call back time will be paid at the employee’s regular hourly rate. Any hours determined to be call back time (the minimum of two (2) hours) shall be counted as worked hours in determining whether an employee is entitled to overtime compensation. An employee that is called in to work hours that are contiguous with the normal work schedule shall be paid at their regular hourly rate.

On motion by Seward, seconded by Miller the Board voted that holiday hours worked are paid at two and one half (2.5) times the normal rate for the first eight (8) hours worked. The remaining hours are paid at one and one half (1.5) times the normal rate. If an employee does not work on a holiday, the employee shall be paid eight (8) hours and such hours count towards hours worked for purposes of computing overtime. To determine overtime for weeks when an employee works a holiday, only regularly scheduled shift hours will be included as hours worked in the computation of overtime and not both holiday pay and scheduled shift hours. For example, if an employee gets eight (8) hours of holiday pay, and works two (2) hours on the holiday, the employee will use the higher value to compute overtime – eight (8) hours and not both holiday pay and the two (2) hours worked. If an employee gets eight (8) hours of holiday pay and works twenty-four (24) hours on the holiday, the employee will use the higher value to compute overtime i.e. twenty-four (24) hours and not both holiday pay and the twenty-four (24) hours worked.

There was no comment from department heads.

At 2:50 pm on motion by Yoder, seconded by Seward, the Board voted to adjourn.

ATTEST:

January 26, 2021

RICHARD L. YOUNG
Chairperson, Board of Supervisors

DANIEL L. WIDMER
County Auditor