

**THE REGULAR MEETING OF THE  
WASHINGTON COUNTY CONSERVATION BOARD (WCCB)**

**January 14th, 2021**

**\*\*\*Meeting was made available to the public via Zoom audio/video call**

**Meeting to order:** President Craig Capps called the meeting to order at 4:30 PM at the Washington County Conservation Center at Marr Park.

**Roll call:**

**BOARD MEMBERS PRESENT:** Barb Donkersloot, Bill Nickell, Craig Capps, Kim Prier and Stan Stoops

**BOARD MEMBERS ABSENT:**

**STAFF PRESENT:** Executive Director Zach Rozmus

**GUESTS PRESENT:**

**Oath of Office:** Board Member Bill Nickell read his oath of office, thus beginning his new term as a member of the Washington County Conservation Board.

**Approval of agenda:** A motion was made to approve the agenda as provided by Bill Nickell and seconded by Kim Prier. Carried unanimously.

**Review previous meeting minutes:** A motion was made by Kim Prier to approve the December 10th, 2020 regular meeting minutes. Motion was seconded by Stan Stoops and carried unanimously.

**Election of Officers:**

- 1) **President:** A motion was made by Bill Nickell to appoint Craig Capps the WCCB President. Motion was seconded by Stan Stoops, and carried unanimously.
- 2) **Vice President:** A motion was made by Stan Stoops to appoint Barb Donkersloot the WCCB Vice President. Motion was seconded by Kim Prier and carried unanimously.
- 3) **Secretary:** A motion was made by Stan Stoops to appoint Kim Prier the WCCB Secretary. Motion was seconded by Craig Capps and carried unanimously.

**DISCUSSIONS AND ACTIONS:**

**a. Sockum Ridge Management**

Rozmus informed the board that two bids were received pertaining to the open bid process for the shelter wood harvest at Sockum Ridge. The bids were as follows: Ben Bruggeman \$15,679, RJ Lumber \$42,865.

Rozmus recommended that the board accept RJ Lumbers bid and provide the WCCB Director the authority to create and sign a contract with RJ Lumber.

Rozmus added that Iowa DNR Forester Ray Lehn was made aware of the submitted bids, and that he was very happy with the high bid submitted.

At this time Bill Nickell made a motion to accept RJ Lumber's bid for \$42,865 pertaining to a shelter wood timber harvest at Sockum Ridge. Furthermore, provided the WCCB Director to draft and sign a harvest contract. Motion was seconded by Kim Prier and was carried unanimously.

**b. 2021-2022 Budget**

Rozmus provided those present a presentation of the proposed budget for fiscal year 2021-2022. Rozmus noted that the proposed budget was in line with all board of supervisor directives. In addition, Rozmus noted that due to the WCCB monthly meeting being later in the month he and Craig Capps had already delivered the proposal to the board of supervisors.

In order to allocate funding for the Phase 2 of the Kewash Trail paving and enhancements, Rozmus presented a resolution which would allow the allocation of \$50,000 of REAP funds to be directed towards the project for fiscal year 2021-2022. Kim Prier made a motion to authorize

the use of REAP funds for fiscal year 2021-2022, and furthermore give the board chair the authority to sign. Motion was seconded by Stan Stoops. Roll call votes show below:

NAME	AYE	NAYE	ABSENT	ABSTAIN
President Craig Capps	X			
V. President Barb Donkersloot	X			
Member Stan Stoops	X			
Member Bill Nickell	X			
Member Kim Prier	X			

Resolution passed 5-0.

A motion was made by Bill Nickell to accept the proposed 2021-2022 budget. Motion was seconded by Kim Prier, and carried unanimously.

**c. Campground Electrical**

After discussion a motion was made by Stan Stoops to seek bids for the updating of approximately 25 campsites electrical to 50 amp located in Marr Park. Bids for this project would be due on February 10<sup>th</sup>, 2021 at 4PM. Motion was seconded by Kim Prier and carried unanimously.

Rozmus advised that he would do a press release to ensure that all local contractors would have the opportunity to the bid the project.

**d. NASP**

Rozmus happily announced that Naturalist Megan Jorgensen had received full funding for the National Archery in Schools Program kit. Jorgensen received donations from the local Pheasant Forever Chapter (\$1000), Whitetails Unlimited (\$1000), and Safari International Club of Iowa (\$2000).

The archery kit is now fully funded and Rozmus said he was very impressed with the hard work and dedication Megan put towards the fundraising efforts.

**Updates:**

**i. Southdown Development**

Rozmus advised that the WCCB was still working on invasive and locust tree removal. In addition Rozmus was working with the City of Kalona on co-sponsoring a \$100,000 Wellmark Grant.

**ii. Kewash Phase 2**

There was little to report on the project as the WCCB is still awaiting environmental clearance, Rozmus advised.

**Review of monthly reports**

Maintenance Technician Fritz Engel's monthly report was provided and reviewed.

Ranger/Technician Cody Smith's monthly report was provided and reviewed.

Ranger/Technician Brett Johnson's monthly report was provided and reviewed.

Naturalist Assistant Randi Brase's monthly report was provided and reviewed.

Naturalist Megan Jorgensen's monthly report was provided and reviewed.

Executive Director Zach Rozmus' monthly report was provided and reviewed.

**Bills**

During this time the bills totaling \$25,743.50 for the month of January, 2021 were presented to the board.

TO WHOM	FOR	AMOUNT
1-Day CDL	CDL Class - Cody	\$400.00
Ace-N-More	Chain proof, threadlocker, cleaning supplies, level, shelf, magnetic case, trailer ball, togs witch	\$167.10
Agriland	LP Gas	\$593.73
Arnold Motor	Chisel, pin punch, kit, wheel seal	\$164.40
Business Radio Sales & Service, Inc.	Truck patrol lights	\$2,380.00
Cody Smith	CDL Class license, lunch	\$57.13
Copy Systems	Monthly contract	\$77.54
Eastern Iowa Light & Power	Monthly electricity	\$815.46
Education Outfitters	Programs - Weather, Nocturnal Animals, Geology, Solids/Liquids	\$780.00
Iowa Dept. of Public Safety	ORI Number	\$300.00
John Deere	Tire sealant, transmission kit, hand tools, bearings, mulch	\$1,969.66
Kalonial Tree Service	Stump grinder	\$345.00
MSA	Kewash Phase 2	\$13,800.00
US Cellular	Monthly cell service	\$826.36
VISA	Skid loader attachment, window decals, program materials, mice, zoom membership	\$1,827.21
Walmart	Program material	\$35.28
Wellman Family Practice	CDL Physical - Cody	\$90.00
Wemiga Waste	Trash removal	\$545.00
Wilson's Town & Country Plumbing	Pump at House	\$818.00
Windstream	Monthly Internet	\$151.63
<b>TOTAL BILLS</b>		<b>\$25,743.50</b>

**Meeting Adjourned:** A motion was made by Kim Prier and seconded by Stan Stoops to adjourn the meeting at 5:33PM. Motion was carried unanimously.

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**SIGNATURE**

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**DATE**