

**PROCEEDINGS OF THE WASHINGTON COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, JANUARY 7, 2020**

Chairperson Jack Seward Jr. called the meeting to order at 9:00 a.m. in the Courthouse chambers in regular session. Items on the agenda included the following: approval of agenda; Workplace Learning Connection report and FY21 funding request; General Assistance/Veteran Affairs quarterly reports; personnel change requests – Sheriff; appointment of various commission, board, and committee members; discussion and action regarding the process for interviewing applicants and hiring an individual for the position of Ambulances Services Director; Washington County Ambulance Advisory Committee report; public comment; adjourn. Supervisors Stan Stoops, Abe Miller, Richard Young, and Bob Yoder were also present.

Others attending were: Mary Zielinski, The News; Bill Monroe, Southeast Iowa Union; Sally Hart, KCII Radio; Cyndie Sinn, County IT/Budget Director; Jeff Garrett, County Treasurer; Jo Greiner, County Recorder; Danielle Pettit-Majewski, County Public Health Director; Amber Day, Deputy Auditor; Sue Rich, County Veteran Affairs/General Assistance Director; Shane McChurch, Asst. County Attorney; Shawn Ellingson, Chief Deputy Sheriff; Marissa Reisen, County Emergency Management Coordinator; David Collins, WEDG Director; Tera Pickens, Director-Washington County Regional Center at Kirkwood; Laurie Worden, Director-Workplace Learning Center; Amber Williams, Board of Supervisors Administrative Assistant; and citizens Tom Dayton, Tom Duwa, Bette Brant, Charlotte Stalder, and Denny Stalder.

All motions were passed unanimously by those Supervisors in attendance unless noted otherwise.

On motion by Stoops, seconded by Yoder, the Board voted to approve the agenda as published.

Workplace Learning Connection (WLC) Director Laurie Worden provided background information about WLC and explained that WLC, working in partnership with Kirkwood Community College and Grant Wood Area Education, serves as an intermediary between all school districts and all employers in Washington County along with six other counties. According to Worden the mission and purpose of WLC is to better prepare students to make informed education and career decisions, to support students and educators as they navigate from awareness to exploration to high quality work-based learning, to provide communication and coordination in order to build and sustain relationships, to provide a one-stop contact point, to develop work-based capacity with employers, and finally to provide core service programming. She explained that her objective is to provide classroom speakers, workplace tours, job shadows, and unpaid internships for students as well as staff development for teachers. She distributed a report showing a total of 1,383 student career exploration experiences in FY19 for Washington County which consisted of 1,259 event participants, 32 internship participants, and 92 job shadow participants. Worden outlined several new programs and initiatives that have already been undertaken or will be undertaken in the near future. For FY21 Worden asked the Board for funding assistance in the amount of \$2,225.00 (\$.10 per capita) which is equal to the amount of county funding assistance for the current fiscal year. Worden commented that WLC's diverse funding model depends on each of its partners supporting its work proportionately so that entities both large and small contribute at the same level in order that the financial burden does not fall on any one group of stakeholders but is shared throughout the system. In summary, Worden stated that WLC is a tool for career development, future workforce development, and economic development as well as serving as a model for other similar such organizations across the state. The Board took no formal action.

General Assistance Director Sue Rich presented the 2<sup>nd</sup> quarter Washington County General Assistance report for FY20. She reported that during the quarter \$6,226.42 in benefits were paid to 5 successful applicants. The total in benefits paid included 3 funerals at a price of \$2,000.00 per funeral. On motion by Miller, seconded by Stoops, the Board voted to acknowledge receipt of the FY20 2<sup>nd</sup> quarter General Assistance report. The complete report is available in the office of the Washington County Auditor.

Washington County Veteran Services Officer Sue Rich presented the 2<sup>nd</sup> quarter Washington County Veteran Affairs report for FY20. She reported that during the quarter \$1,089.11 in benefits were paid to 11 successful applicants. On motion by Miller, seconded by Young, the Board voted to acknowledge receipt of the FY20 2<sup>nd</sup> quarter Veteran Affairs report. The complete report is available in the office of the Washington County Auditor.

On motion by Stoops, seconded by Yoder, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Travis Hartley whose last day of employment occurred December 31, 2019.

On motion by Miller, seconded by Young, the Board voted to acknowledge, and authorize the Chairperson to sign, a personnel change request from the Sheriff for Shannon McCain whose last day of employment occurred December 31, 2019.

On motion by Miller, seconded by Yoder, the Board voted to appoint Neill Robison to a 3-year term, ending December 31, 2022, on the Crawford Township Benefitted Fire District.

On motion by Stoops, seconded by Young, the Board voted to appoint Mardi Knerr to a five-year term, ending June 30, 2024, on the Washington City Board of Adjustment.

On motion by Young, seconded by Stoops, the Board voted to appoint Jeff Goodwin to a five-year term, ending June 30, 2024, on the Washington County Board of Adjustment.

On motion by Yoder, seconded by Miller, the Board voted to appoint Doug Yotty to a six-year term, ending December 31, 2025, on the Assessor's Examining Board.

On motion by Miller, seconded by Stoops, the Board voted to appoint both James Yoder and Raquel Roberts to separate three-year terms, each ending December 31, 2022, on the Washington County Historic Preservation Commission.

On motion by Stoops, seconded by Young, the Board voted to appoint Rhonda Shelman to a five-year term, ending June 30, 2024, on the Washington City Planning and Zoning Commission.

On motion by Young, seconded by Miller, the Board voted to appoint Sylvan Schlabach to a three-year term, ending June 30, 2022, on the Washington County Land Use and Planning Commission.

On motion by Yoder, seconded by Stoops, the Board voted to appoint Brent Hinson to a three-year term, ending December 31, 2022, as Washington County's representative on the East Central Iowa Council of Governments Board of Directors and to appoint Jaron Rosien to a three-year term, ending December 31, 2022, as Washington County's alternate representative on the East Central Iowa Council of Governments Board of Directors.

On motion by Miller, seconded by Yoder, the Board voted to appoint Jacob Thorius to a three-year term, ending January 1, 2023, as Washington County's representative on the East Central Iowa Council of Governments Region 10 Transportation Technical Advisory Committee and to appoint Jeremy McLaughlin to a three-year term, ending January 1, 2023, as Washington County's alternate representative on the East Central Iowa Council of Governments Region 10 Transportation Technical Advisory Committee.

On motion by Young, seconded by Stoops, the Board voted to appoint Cris Gaughan to a two-year term, ending January 1, 2022, as Washington County's representative on the East Central Iowa Council of Governments Region 10 Passenger Transportation Advisory Committee.

On motion by Stoops, seconded by Yoder, the Board voted to appoint Brent Hinson to a two-year term, ending January 1, 2022, as Washington County's representative on the East Central Iowa Council of Governments Region 10 Transportation Policy Committee and to appoint Jacob Thorius to a two-year term, ending January 1, 2022, as Washington County's alternate representative on the East Central Iowa Council of Governments Region 10 Transportation Policy Committee.

On motion by Yoder, seconded by Miller, the Board voted to appoint Terry Engelken to a one-year term, ending January 1, 2021, as Washington County's representative on the East Central Iowa Council of Governments Revolving Loan Fund Committee.

On motion by Stoops, seconded by Yoder, the Board voted to approve the appointment of the following individuals to one-year terms that begin January 1, 2020 on the Washington County Eminent Domain Commission: **LICENSED REAL ESTATE SALE PERSONS OR BROKERS:** Peter Bell, Patty Elliott, Jeff Hazelett, Molly Reeves, Jenny Morgan, Connie Larsen, Kim Linnenkamp.

On motion by Young, seconded by Miller, the Board voted to approve the appointment of the following individuals to one-year terms that begin January 1, 2020 on the Washington County Eminent Domain Commission. **OWNER-OPERATORS OF AGRICULTURE PROPERTY:** David Birney, Washington; Jim Dunn, Washington; Keith Hora, Washington; Keith Murphy, Washington; Dale Roberts, Washington; Eugene Steele, Riverside.

On motion by Miller, seconded by Stoops, the Board voted to approve the appointment of the following individuals to one-year terms that begin January 1, 2020 on the Washington County Eminent Domain Commission: **CITY OR TOWN PROPERTY OWNERS:** James Miller, Brighton; Ron Ornduff, Ainsworth; Ralph Schnoebelen, Riverside; Robert Swartzendruber, Wellman; Dave Mueller, Washington; Pat Smith, Washington.

On motion by Miller, seconded by Young, the Board voted to approve the appointment of the following individuals to one-year terms that begin January 1, 2020 on the Washington County Eminent Domain Commission: **BANKERS, AUCTIONEERS, PROPERTY MANAGERS, PERSONS RESPONSIBLE FOR MAKING LOANS ON PROPERTY AND PROPERTY APPRAISERS:** Larry A Love, Crawfordsville; Jim Mostek, Washington; Melissa Myers, Washington; Greg Giardino, Washington.

A brief discussion took place regarding the process for interviewing applicants and hiring an individual for the position of Ambulances Services Director. A total of 17 complete applications were received and interviews will be scheduled and conducted as soon as possible by a committee composed of Supervisors Young and Miller, Emergency Management Coordinator Marissa Reisen, City of Washington Police Chief Jim Lester, Deputy Auditor Amber Day, and a representative from the Sheriff's Office. The Board took no formal action.

Seward shared that the Washington County Ambulance Advisory Committee had met earlier in the day and he stated that members of the committee were briefed as to the number of applicants for the position of Washington County Ambulance Services Director, interview process, and an appraisal of equipment and other assets held by the present provider of ambulance services. Seward also stated his understanding that the City of Washington was considering the possibility of forming a Quick Responder Service (QRS) in Washington. Finally, Seward addressed the need for obtaining a National Provider Identifier (NPI) number and Seward asked that Young and Public Health Director Danielle Pettit-Majewski pursue a NPI number. An NPI number is required in order for a medical provider to obtain reimbursement for its services. The Board took no formal action.

There was no public comment from those assembled.

At 9:44 a.m. on motion by Yoder, seconded by Stoops, the Board voted to adjourn.

ATTEST:  
January 7, 2020

JACK SEWARD JR.  
Chairperson, Board of Supervisors

DANIEL L. WIDMER  
County Auditor